



**BUDGET STATEMENT TO THE BOARD OF SUPERVISORS
ON BEHALF OF THE FINANCE COMMITTEE**

**BY SUPERVISOR JIM GONZALEZ
CHAIR OF THE FINANCE COMMITTEE**

July 13, 1992

The Finance Committee, consisting of Supervisors Carole Migden, Terence Hallinan and the undersigned, present to the Board of Supervisors its recommended budget for the City and County of San Francisco for Fiscal Year 1992-93. As with recent annual budgets, the City once again faced a large projected revenue shortfall, amounting to \$148.2 million for Fiscal Year 1992-93. This shortfall was addressed by the Mayor through a combination of tax and revenue increases and expenditure reductions. However, still looming over the City's fiscal situation is the pending State budget which, when finally adopted, will undoubtedly compound the City's fiscal problems, reducing revenues to the City from the State. As of the writing of this report, we are still uncertain as to the precise fiscal impacts resulting from the State deficit since the Legislature has not yet approved the State budget.

During the 1991-92 fiscal year, the Finance Committee served as an early warning system, conducting mid-year reviews of the City's financial condition and making necessary and difficult decisions to correct problems caused by a sudden drop in revenues. Our timely action on these matters saved precious General Fund dollars that would have been lost had corrective actions been delayed.

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In furtherance of the Finance Committee's active role, I convened a Special Task Force on the State budget crisis during the three weeks of Finance Committee budget hearings. It had become apparent to me that the City's interests were not adequately represented during this crucial period. Under the leadership of Chief Administrative Officer Rudy Nothenberg, City officials experienced in the workings of State government have significantly increased our presence during budget deliberations in Sacramento. The Finance Committee now receives daily briefings on the most recent events concerning the State and I am confident that our efforts will lead to a minimization of harm when the State budget is finally adopted.

The Finance Committee addressed the City's budget by carefully reviewing each expenditure request in detail. Our objective was to recommend to the full Board of Supervisors a prudent City budget, placing the City in the most sound financial position possible when the State budget's impact is finally known.

The Committee is pleased to submit its recommendations to the Board of Supervisors with unanimity.

The budget submitted by the Finance Committee includes total reductions of approximately \$10.4 million from the budget submitted by the Mayor.

Of the \$10.4 million in net budget reductions, approximately \$5.5 million is from General Fund appropriations. Additionally, the budget, as recommended by the Finance Committee, includes reserves on appropriations of more than \$7.9 million. These reserves will be released, and expenditures allowed, only after further information is submitted to the Committee.

The budget recommended by the Finance Committee reflects our commitment to increase funding for services to Children. This budget not only preserves baseline Children's services in the amount of \$49.6 million, while other programs are being reduced, but also increases programs for Children in the amount of \$5.7 million.

This budget also reflects the Finance Committee's decision to invest heavily in our City employees and service providers. We are providing full funding of the costs of salary increases and MOU items, such as new premium pay and dental benefits, as well as full cost of living allowances for Health, Social Services and

Commission on Aging contractors. Unlike other Cities and Counties in California, we believe that this is a sound investment, even under current economic conditions.

In return for this investment, the Finance Committee will expect, and the residents of San Francisco should demand, continued high levels of quality services delivered in a courteous manner by our employees. If our employees and service providers rise to this challenge, they can be assured that their actions will pave the way for fair treatment in future collective bargaining.

COMPARATIVE BUDGET DATA

The 1991-92 budget, as finally adopted by the Mayor and the Board of Supervisors, was \$2,402.5 million. The 1992-93 budget of \$2,719.3 million (including budget adjustments) recommended by the Mayor provides for an increase of approximately \$316.8 million over the 1991-92 budget adopted by the Board of Supervisors. The recommendations of the Finance Committee for the 1992-93 City and County budget are summarized as follows:

	(\$ <u>millions</u>)
Mayor's Recommended 1992-93 Budget Excluding Reserves	\$2,701.1
Add Mayor's Budget Adjustments	<u>18.2</u>
Mayor's Adjusted 1992-93 Budget	\$2,719.3
Finance Committee's Recommended Reductions (net of Redevelopment Agency reductions)	<u>(\$10.2)</u>
Finance Committee's Recommended 1992-93 Budget	\$2,709.1

Specific recommended reductions of the Finance Committee have been provided separately to the Board of Supervisors. The effect of these recommendations on each City and County department's budget is shown in the Attachment to this report. A summary of the highlights and major recommended amendments of the Mayor's budget by the Finance Committee is as follows:

OVERALL RESULTS OF THE COMMITTEE'S ACTIONS

As previously noted, the Finance Committee's recommendations to reduce the budget has achieved General Fund savings of approximately \$5.5 million. The Committee is pleased in having achieved these savings with no reduction in service levels.

The Committee has recommended that \$4,278,522 of the \$5.5 million in savings be allocated to specific purposes as follows:

<u>Category</u>	<u>Amount</u>
Library - Sunday Hours (\$215,000); Jail Book Services (\$35,000).....	\$ 250,000
Sheriff- Milestones Program (\$246,375) and Walden House (\$153,300).....	399,675
Police Dept. - Restore Senior Escort Services	350,000
COA- Pleasure Endeavors	57,847
COSW- Domestic Violence Consortium.....	50,000
DPH- Stop AIDS Project.....	60,000
DPH- Deaf AIDS Center	75,000
DPH- AIDS Services.....	1,000,000
Police- 2nd Academy Class in 1992-93.....	350,000
Zoo- SF Children ages 6-12 free admission	186,000
Rec/Park- Extension of Adult Swimming Hours.....	100,000
SFGH Capital Improvements.....	1,400,000
Total Finance Committee Priorities	\$ 4,278,522

Reserves are to be established for the purpose of funding all of the above projects.

The Mayor's 1992-93 recommended budget provides approximately \$5.5 million for General Fund Capital Improvement Projects, \$2.0 million less than 1991-92. In addition, the Finance Committee recommends that a total of

approximately \$1.4 million be reserved for San Francisco General Hospital Capital Improvement Projects.

The Committee believes it is essential to maintain the General Fund Reserve at a prudent level. Because of various budget adjustments submitted by the Mayor, and potential underbudgeted expenditures contained in the Mayor's recommended budget, the \$10.0 million amount contained in the General Fund Reserve, as initially submitted by the Mayor in his recommended 1992-93 budget, dropped substantially below the \$10.0 million level.

The net effect of the adjustments to the Mayor's recommended budget is to reduce the General Fund Reserve from \$10.0 million to \$5.5 million. This remaining General Fund Reserve amount was reduced by another \$5.0 million because the Controller would not certify In-law Amnesty program permit fees as a potential revenue source for 1992-93 at this time. The General Fund Reserve reached a low point of one-half million dollars during our hearings. Additionally, the Finance Committee identified major General Fund items that are potentially underbudgeted in the Mayor's recommended budget. These items include:

	Amount of Deficiencies in \$ thousands
<u>Underbudgeted Expenditures</u>	
Workers Compensation - (General Fund only)	\$2,200
Police Department - Overtime, and Extended Work Week	3,000
Mandated COLA for General Assistance Recipients	680

The Finance Committee notes that the Controller has found that adjustments to restricted reserves for employee Dental benefits and Salary Standardization will provide approximately \$2.9 million in additional funds to the General Fund Reserve, bringing the reserve up to \$3.4 million. This amount, in the opinion of the Finance Committee was still too low.

Prior to passing out the budget, the Committee took two actions in order to further strengthen our General Fund Reserve. We had intended to add approximately \$1.2 million of the \$5.5 million in Finance Committee budget reductions to General Fund capital improvement projects. Instead, we have

placed this amount in the General Fund Reserve. In addition, the Committee reduced the approximately \$2.1 million amount in Transit Impact Development Fee revenue transferred to the Muni Railway Operating Fund by \$1.0 million and added that amount to the General Fund Reserve. These actions resulted in a restoration of the General Fund Reserve to the level of \$5.6 million.

I would like to clearly state that I do not consider the \$5.6 million General Fund Reserve to be adequate. I would also like to state that the present allocation of \$5.5 million for General Fund Capital Improvement Projects is most deficient. These funds are not for "capital improvements" at all. The amount budgeted is for required maintenance of the City's physical plant, and much more is needed. I will insist, as a chief priority of the Finance Committee, that the 1992-93 budget ultimately provide a prudent General Fund Reserve and substantially increase our investment in the City's infrastructure. We expect to continue to work long and hard on this issue, with the Mayor's Office and our Controller and Budget Analyst, until the problem is satisfactorily resolved.

Soon, the Finance Committee will be considering solutions to the fiscal problems that will inevitably result from the 1992-93 State budget. At that time, we will also address the needs of our General Fund Reserve and capital budget.

MAJOR REVENUE MEASURES

The Mayor's recommended 1992-93 budget contain various increased revenues including increases to parking meter rates, increases to parking rates at City-owned garages, increased Municipal Railway fares, various other fee increases and a one-time increase during Fiscal Year 1992-93 in the Utility Users tax which is levied on commercial users only on telephones, gas, electricity, water and steam. This Utility Users tax rate on telephones will increase by 1 percent from 5.5 percent to 6.5 percent. The tax rate will increase by 1.5 percent from 5 percent to 6.5 percent on the other utilities.

In addition, the Mayor recommended that the Utility Users tax be extended, for Fiscal Year 1992-93 only, on telephone users for interstate and international telephone calls. The increase in the Utility Users tax is anticipated to generate approximately \$10.0 million in Fiscal Year 1992-93, based on an effective starting date of August 1, 1992. The increase in Municipal Railway fares is anticipated to generate an additional \$7.5 million in 1992-93.

The Mayor's original recommended budget also included a proposal to charge registration fees on owners of illegal dwelling units to provide for an Amnesty Program to owners of illegal dwelling units in order to legalize the units. A budget revenue of \$5.0 million was attached to this proposal in the Mayor's budget. At the present time however, the legislation supporting this proposal is far from being approved and the revenue cannot be certified by the Controller. The proposed legislation is not dead, it is continuing to move forward, but we cannot count on the revenue for the 1992-93 Fiscal Year at this time.

Hetch Hetchy and the Airport would transfer, in Fiscal Year 1992-93, an additional \$6 million and \$500,000 respectively to the General Fund in excess of the amounts transferred in Fiscal Year 1991-92.

In total the Mayor's budget contains an estimated \$86.89 million in increased revenues and transfers to the General Fund. All of these revenue measures have not yet received final approval by the Board of Supervisors.

SUPERIOR COURT

The Superior Court's proposed 1992-93 budget of \$25,640,763 is \$6,154,875 more than the original 1991-92 budget of \$19,485,888. The major causes of this increase is approximately \$5,341,000 resulting from the transfer of the Clerk of the Superior Court function and budget to the Superior Court. Additionally, salary standardization costs are \$560,000.

Due largely to the transfer of County Clerk positions, the total number of permanent Superior Court employees increased by 109 from 180 to 289. Of the two new positions requested by the Superior Court, one position was withdrawn by the Superior Court and the other position, a Senior Judicial Clerk, is recommended for approval.

The Finance Committee recommends reductions of \$280,933 from Superior Court Operations and \$25,476 from the Juvenile Justice Commission for a total of \$306,409. These reductions include \$200,000 resulting from the State Judicial Council's Trial Court Coordination Plan. The Trial Court Coordination plan which was submitted jointly by the Superior and Municipal Court, is designed to achieve maximum utilization of judicial and other court resources and Statewide cost reductions through a consolidation of administrative functions.

The Finance Committee recommendations provide full requested funding of \$101,200 for the operation of the Restraining Order Clinic. Of these funds, \$39,600 will be transferred to the Commission on the Status of Women.

MUNICIPAL COURT

The Municipal Court's proposed 1992-93 budget of \$22,134,895 is \$1,947,984 more than the original 1990-91 budget of \$20,186,911. The 1992-93 increase includes approximately \$1,175,000 for salary standardization, \$283,000 for four upward reclassifications that were budgeted twice, \$200,000 for increase use of professional services contracts, and \$289,984 in miscellaneous increases.

The Municipal Court requested five new positions for 1992-93. However, four of these positions are upward reclassifications for which the Municipal Court had retained not only the original positions in the 1992-93 budget but is also requesting the higher level positions. Therefore, the Finance Committee has recommended that the four positions in the existing lower classifications be deleted.

The one other new position is an Interpreter Coordinator that is recommended for approval. The Municipal Court has agreed to delete another vacant Deputy Clerk position to offset the increased cost of the Interpreter Coordinator.

The Finance Committee recommends reductions of \$1,163,648 including \$283,000 for deletion of the four positions that were budgeted twice; \$423,886 for salary savings and \$456,762 in various administrative expenses. These reductions include \$337,000 to fulfill reductions resulting from the State Judicial Council's Trial Court Coordination Plan which is designed to achieve maximum utilization of judicial and other court resources.

POLICE DEPARTMENT

On a Department-wide basis, the Mayor's recommended budget increased salary savings from 9.3% in 1991-92 to 12.5% in 92-93. For Miscellaneous salaries alone, salary savings has increased from 11.7% to 22.61% after the elimination of 14 positions as a result of Proposition A.

Only one Police academy class is funded for 1992-93. In all, the Department's sworn strength is expected to be reduced from the current level of 1,817 officers to 1,724 officers plus 40 new officers assigned to field training or just beginning field operations assignments.

Senior Escort Services has been reduced substantially by the Mayor due to an increase in salary savings amounting to over \$300,000. As previously noted, the Finance Committee is recommending a \$350,000 reserve for purposes of restoring Senior Escort Services. A combination of layoffs and reduced work week for Crime Prevention Workers and support staff will result. Funds for crossing guards have been reduced by the Mayor by 50% or \$225,000.

As previously noted, the amount included in the Mayor's recommended 1992-93 budget for Uniform overtime and Extended Work Week expenditures is underbudgeted by approximately \$3.0 million. The budgeted expenditures related to the recently negotiated MOU with the uniformed officer bargaining units totals \$11.7 million for 1992-93.

The Mayor has submitted budget adjustments to correct budgeting errors in the Police Department in the amount of \$2.6 million. The Finance Committee has recommended reductions of \$563,000 in overbudgeted expenditures (sworn salaries and fringe benefits) in the Police Department's budget.

FIRE DEPARTMENT

The Fire Department's proposed \$142,997,151 budget for 1992-93 is \$9,523,479 or 6.2 percent less than the original 1991-92 budget of \$152,520,630. The Mayor's proposed budget for 1992-93, when compared to the current, 1991-92 budget, reflects a reduction of approximately \$1.2 million in salaries of uniformed staff, a reduction of \$1.0 million in overtime for uniformed staff, an approximately \$302,000 reduction in holiday pay and an approximately \$8.6 million reduction in fringe benefits. The reduction in uniform salaries, overtime for uniformed staff and holiday pay are the result of a decrease in average daily staffing of fire stations from a daily compliment of 297 to 284. The reduction in fringe benefits results from a combination of the daily compliment change and a reduced rate for retirement contributions (down from 83 percent in 1991-92 to 68 percent for 1992-

93). A differential pay of approximately \$218,000 is added to the 1992-93 budget for Like Work-Like Pay payments.

The net reduction in budgeted positions from 1,604 in 1991-92 to 1,603 for 1992-93 is the result of the elimination of two positions vacated by retirees under Proposition 'A' and the addition of one new position funded by the Airport for the Airport Fire Station. The new position is an H4 Inspector that will monitor hazardous materials storage sites at the Airport and will train Airport Firefighters and employees regarding handling and fighting fires involving hazardous materials.

Several years ago there was a freeze on hiring pending the outcome of a Federal Court case regarding hiring practices. The case has since been settled and the Fire Department is hiring new recruits again but has not yet filled all positions. Therefore in order to maintain a stated daily compliment of Firefighters and Officers that must be on duty at all times to fully staff all Fire Stations, the department continues to require staff to work overtime to fill in for positions that are still vacant in order to maintain the basic level of services. The stated daily compliment is currently 297. The Mayor's proposed budget for 1992-93 is based on reducing that compliment by 13 daily compliment positions to 284 in order to effect the savings in salaries, holiday pay, overtime and fringe benefits that are being paid to maintain the basic level of services.

The Finance Committee is recommending reductions totalling \$83,806 in the Fire Department's 1992-93 budget.

SHERIFF

The Sheriff's proposed \$42,130,571 budget for 1992-93 is \$9,386,027 or 28.7 percent more than the original 1991-92 budget of \$32,744,544.

The increased expenditures are attributable to the Sheriff's need to address Court ordered jail overcrowding and other lawsuits related to jail conditions. These increased expenditures are primarily composed of the increased cost of labor, approximately \$4.6 million for rental of jail beds and the Work Furlough Program. The Committee's recommendation include funding of \$372,000 for improvements at the San Bruno Jail.

The Committee recommends reductions to overbudgeted items in the Sheriff's budget amounting to \$212,000.

PUBLIC DEFENDER

The Public Defender's proposed \$8,750,913 budget for 1992-93 is \$443,890 or 5.3 percent more than the original 1991-92 budget of \$8,307,023. The Committee has recommended approval of a new Ombudsmen position for the Juvenile Justice Commission in the Public Defender's 1992-93 budget.

JUVENILE COURT

The Mayor's recommended 1992-93 Juvenile Probation budget is \$333,444 higher than the 1991-92 budget. This increase is due to salary standardization increases and the addition of a 1654 Principal Accountant who would be responsible for developing and implementing a billing system to recover costs of support minors at Log Cabin Ranch and Juvenile Hall. There were no other major adjustments in the Juvenile Probation budget for 1992-93. The Finance Committee is recommending reductions in permanent salaries for overbudgeted positions and central shop for vehicle maintenance totalling \$13,984.

PUBLIC LIBRARY

The Mayor's recommended 1992-93 Public Library budget is \$600,197 higher or 3.1 percent higher than the 1991-92 original budget. The Public Library has requested two 3618 Library Technical Assistants to lessen the significance of an impact on the level of service provided prior to Proposition A. The Finance Committee is recommending approval of one of these new positions for periodicals. The Finance Committee is recommending reductions in permanent salaries for overbudgeted positions, a reduction in Light, Heat and Power, and the deletion of the other requested new 3618 Library Technical Assistant, totalling \$75,981.

RECREATION AND PARK DEPARTMENT

The Recreation and Park's proposed \$60,740,944 budget for 1992-93 is \$514,313 or 0.9 percent more than the original 1991-92 budget of \$60,226,631. The Mayor's budget eliminates a net of 53 positions through early retirement and

budget reductions. The Finance Committee recommends additional total reductions of \$71,691 in the Recreation and Park Department's 1992-93 budget, including savings of \$65,696 of General Fund and Special Revenue Fund expenditures, and \$6,000 of Candlestick Park expenditures. These savings include adjustments correcting salary amounts, an adjustment to correct the price of an automobile, and an adjustment to the amount for contracts reflecting the savings in scavenger fees resulting from the Department's composting program.

MUNICIPAL RAILWAY

The Municipal Railway's proposed budget for 1992-93 of \$262,995,433 is \$4,962,889 or 1.9 percent less than the original 1991-92 budget of \$267,958,322. The proposed 1992-93 General Fund subsidy of \$102,921,834 is \$12,207,815 or 10.6 percent less than the original 1991-92 subsidy of \$115,129,649. The difference of \$12.2 million in the subsidy is substantially made up by an increased one-time infusion of \$9.7 million from the Transit Impact Development Fund (TIDF) to the Municipal Railway Operating Fund. As proposed by the Mayor, the \$9.7 million from the TIDF includes \$1.3 million to make up a shortfall in anticipated passenger revenues included in the Mayor's proposed budget; \$6.2 million to reduce budgeted salary savings and related fringe benefits; and \$0.6 million to reinstitute bus service to Giants and 49ers games played at Candlestick Park originally deleted by the Mayor. The Committee approved \$1.1 million of the \$2.1 million requested for the new Clean and On-Time and Passenger Incentive Programs, including the addition of 53 temporary positions. We have urged the Public Utilities Commission to find additional funds for this program during the 1992-93 Fiscal Year.

The Finance Committee recommends increases in revenue and reductions to expenditures totalling \$308,372 including \$225,000 in added revenue to the Municipal Railway Operating Funds, \$68,280 in reductions to salaries and fringe benefits and \$6,650 in reductions to various overhead costs.

DEPARTMENT OF SOCIAL SERVICES

The Department of Social Services (DSS) proposed 1992-93 budget totalling \$311,287,157 is \$26,839,319 greater or 9.4 percent greater than the original 1991-92 budget of \$284,447,838. As a result of Proposition A retirements, DSS has

reorganized its Administration Division to operate with a reduction of four Assistant Directors and one Assistant General Manager. Further, a Planning Director has also been eliminated in the proposed 1992-93 budget. In total the proposed DSS budget reduces the DSS Administration Division staff from 23 percent of total staff in FY 1991-92 to 19 percent in the proposed 1992-93 budget.

The Finance Committee recommends reductions in the DSS proposed 1992-93 budget totalling \$30,182 including \$8,000 for training, \$7,700 for telephone and \$14,482 in outside contractual services.

DEPARTMENT OF PUBLIC HEALTH (DPH) CENTRAL OFFICE

The proposed 1992-93 budget for the DPH Central Office of \$106,964,430 is \$41,536,855 or 63.5 percent greater than the 1991-92 budget of \$65,427,575 for 1991-92. This increase is supported by an increase in General Fund Unallocated Revenue of \$40.8 million (\$38 million represents matching funds for \$62 million in SB 855 Federal revenue) and new State Realignment funds of approximately \$11.6 million, while other revenues are reduced. The Finance Committee recommends total reductions in this budget of \$188,463.

SAN FRANCISCO GENERAL HOSPITAL

For 1992-93, SFGH recommended budget assumes serving an average daily census of 326 beds (242 acute and 84 psychiatric). Emergency services (trauma and major medical) expects to meet the demand for 71,905 patient visits, the same as the actual level of service for 1991-92. Paramedic services are projected to increase from 61,222 ambulance runs in 1991-92 to 64,283 in 1992-93, an increase of five percent. Outpatient clinics project the same number of patient visits in 1992-93, approximately 250,000.

The Committee has recommended approval of 69 new positions for SFGH to support revenue generating programs, licensing and accreditation requirements, acute services nursing, Emergency Medical Services, Psychiatric Division and miscellaneous positions. The new revenue generating positions are expected to generate between \$16 to \$17 in net revenue for SFGH.

The Committee has recommended total reductions of \$626,056 to the SFGH budget for overbudgeted positions, fringe benefits, memberships and various

administrative expenditures. The recommended budget includes the exchange of 16 Proposition A positions and the restoration of two deleted Proposition A positions.

LAGUNA HONDA

The recommended net General Fund cost of operating Laguna Honda Hospital has decreased by 31.6 percent from the 1991-92 original budget amount. Laguna Honda Hospital is expecting a similar base average daily in-patient census of 1,080 including the AIDS ward.

The Committee has recommended reductions totalling \$1,205,524, including \$903,728 in overbudgeted Nursing Assistant salaries and fringe benefits. The recommended budget for Laguna Honda Hospital includes the restoration of 11 deleted Proposition A positions.

The Committee has recommended reserves of \$76,000 pending identification of specific contractors for three contracts for Legal Services (\$35,000), Physical Therapy (\$11,000), and Hearing Officers (\$30,000), including MBE/WBE designations.

COMMUNITY MENTAL HEALTH SERVICES

Community Mental Health's proposed budget for 1992-93 of \$139,652,426 is \$42,296,001 or 43.4 percent more than the original 1991-92 budget of \$97,356,425. The increase includes approximately \$26.1 million of State Realignment revenues for mental health institutional care, \$4.47 million in State Alcohol funds for substance abuse services; and \$549,000 for the restoration of various mental health programs including the Chinatown Clinic, Mount Zion Crisis Center, Child and Adolescent Sexual Abuse Resource Center (CASARC) and the 29th Street Clinic restoration. The Finance Committee recommends total reductions of \$166,191. In addition, the Finance Committee has reserved \$3.2 million pending the receipt of funds that may result from two Federal bills not yet passed by Congress.

CHILDREN'S FUND

The Children's Fund is a new \$5.7 million department budget, including the addition of 27 new positions for FY 1992-93. The Children's Fund resulted from the November, 1991 voter approved Proposition J, Children's Charter Amendment, which requires that 1-1/4 cents for each \$100 of assessed property value be deposited into the Children's Fund for FY 1992-93. Beginning in 1993-94 and for the next nine years, 2-1/2 cents for each \$100 of assessed property value must be deposited into the Children's Fund. Expenditures from the Children's Fund can only be used to pay for additional programs or services for youth under 18 years of age. In addition to the \$5.7 million Children's Fund budget, each of the individual department's budgets include their baseline appropriations for children's funding, totalling approximately \$49.6 million.

The Finance Committee recommends reductions of \$57,186 and reserves of \$3,519,948 from the Children's Fund. Although these funds are General Fund revenues, the reductions and reserves can be reallocated only for other children's services within the Children's Fund.

PARKING AND TRAFFIC COMMISSION

The Department of Parking and Traffic was established in fiscal year 1990-91 pursuant to a Charter Amendment approved in 1988. Fiscal Year 1992-93 will be the third year of this department's existence. The Mayor's proposed \$28,012,785 budget for 1992-93 is \$1,342,343 or five percent more than the original 1991-92 budget of \$26,670,442. Permanent positions were reduced by 25 for a savings of approximately \$813,000 but Salary Standardization offset this savings by adding approximately \$1,547,000, resulting in a net increase cost of approximately \$734,000 for Permanent Salaries. Fifteen of the 25 positions being deleted are Parking Control Officers. The deletion of 15 Parking Control Officers will result in fewer tickets being issued and reduced revenues. The department is proposing increases in revenues for 1992-93 totalling approximately \$9.4 million based on increased rates for parking meters, garage parking, parking meter and street sweeping violations, temporary street closing applications, a new administrative surcharge fee for towing and a new fee to be levied on annual vehicle registrations

collected by the State. The Finance Committee recommends reductions totalling \$259,564 which includes reductions in General Fund support totalling \$11,593.

BOARD OF SUPERVISORS

The Finance Committee recommends no reductions of the Board of Supervisors' budget. At the request of the Administration and Oversight Committee the Budget Analyst previously made a detailed review of the 1992-93 budget of the Board of Supervisors, prior to the Board transmitting its budget to the Mayor. The recommendations made by the Budget Analyst, as amended and adopted by the Board of Supervisors, resulted in reducing the Board's 1992-93 budget by \$149,607, including a reduction of \$40,526 for Budget Analyst services, prior to the adoption of Salary Standardization for 1992-93.

ASSESSOR

The Mayor's recommended 1992-93 budget represents a reduction of \$368,784 or 5.4% less than the 1991-92 budget. The major portion of the reduction consists of five early retirements as a result of Proposition A and the elimination of funding for a one-time data conversion project. The \$757,000 for the data conversion project, which was included in the Assessor's 1991-92 budget but not completed, is currently on reserve and is to be carried forward to 1992-93. The reductions recommended by the Finance Committee from the budget of the Assessor total \$15,896 in various areas of the Department, including use of employee cars, materials and supplies, and equipment lease purchase.

CONTROLLER

The Controller's proposed \$14,495,322 budget for 1992-93 is \$475,548 or 3.2 percent less than the original 1991-92 budget of \$14,970,870. The Mayor's proposed net budget reductions for 1992-93 totalling approximately \$475,000 included the elimination of 38 permanent positions for a savings of approximately \$1,760,000 before Salary Standardization that reduces the savings by approximately \$1,345,000 resulting in a net savings in Permanent Salaries of \$415,000, reductions in other personnel accounts totalling \$515,000 (\$765,000 less Salary Standardization of \$250,000) and increases in services and supplies accounts totalling approximately \$455,000. The Finance Committee recommends further reductions totalling \$8,130.

PUBLIC UTILITIES COMMISSION (PUC)

The Mayor's recommended FY 1992-93 budget for the PUC reduces the number of positions to 559 from 591 in FY 1991-92 a reduction of 32 positions. The Committee recommends a decrease of one position in the PUC, from a total of 559 positions to 558. The Committee recommends reductions of \$95,406 in the PUC's budget, including \$29,855 in permanent salaries, \$7,553 in corresponding fringe benefits, \$37,998 in data processing/word processing equipment maintenance, and \$20,000 in training funds.

HETCH HETCHY

The Committee recommends approval of Hetch Hetchy's net increase of two positions, from 188 to 190. The Committee recommends a total reduction of \$178,233, including \$43,498 in permanent salaries due to salary savings on a vacant position and reduction in pay in accordance with the maximum allowable under salary standardization, \$28,421 in salary savings, \$35,161 in corresponding fringe benefits, \$12,110 in holiday pay, \$41,936 in temporary salaries, \$7,107 in training, and \$10,000 in other services.

WATER DEPARTMENT

The Committee recommends a total reduction of \$640,526 in the Department's budget, including \$76,439 in salaries, \$19,339 in corresponding fringe benefits, \$200,000 in other contractual services and \$25,000 in data processing/word processing professional services due to elimination of a Water Billing Rate Study, \$7,000 in travel, \$86,134 in other current services, and \$226,614 in equipment purchases.

DEPARTMENT OF PUBLIC WORKS

The Department of Public Works proposed 1992-93 budget of \$166,426,653 is \$17,841,973 greater than the original 1991-92 budget of \$148,584,680. This increase is attributed to approximately \$10 million for the debt service on sewer bonds and \$7.8 million for salary standardization. The Finance Committee recommends various reductions totalling \$665,513.

AIRPORT

The Committee recommends a decrease of five positions in the Airport, from a total of 1,101 positions to 1,096. The Committee recommends reductions of \$2,434,962 in the Department's budget, including \$354,328 in permanent salaries, \$331,826 in corresponding fringe benefits, \$526,817 in salary savings, \$430,420 in temporary salaries, \$39,400 in data processing/word processing professional services, \$100,000 in other contractual services, \$1,816 in use of employee cars, \$20,000 in training, \$5,355 in membership dues, \$100,000 in equipment purchases, \$500,000 in debt service, and \$25,000 in Airport's Ground Transportation expenditures.

PORT COMMISSION

The Committee recommends approval of 5 new positions requested by the Port, from a total of 252 permanent positions to 247. The Committee recommends reserving funds in the amount of \$681,137 pending the provision of additional information to the Committee from the Port regarding revenues to be generated by possessory interest taxes, an update on the progress made by the Waterfront Advisory Committee and a report on the Port's dredging plans.

A total of \$479,657 is recommended for deletion from the Department's budget, including \$192,834 in salaries for five deleted positions, \$30,621 in overtime, \$56,534 in corresponding fringe benefits, \$29,600 in professional services, \$4,260 in travel expenditures, \$48,386 in other services, \$25,000 in entertainment and advertising expenditures, \$57,456 in materials and supplies, \$11,292 in equipment purchases, and \$23,674 in equipment leases.

REDEVELOPMENT AGENCY

Although not included in the City's regular 1992-93 budget, the Finance Committee also must review the Redevelopment Agency's budget. The Redevelopment Agency's proposed 1992-93 budget of \$121,933,000 is \$12,663,000 or 9.4 percent less than the 1992-93 budget of \$134,596,000. The proposed budget is funded from anticipated revenues totalling \$65,272,000 (property sales, rents and leases, prior year earnings and savings, debt proceeds, developer contributions, and prior year tax increment proceeds) and a request for \$56,661,000 in new tax

increment bonds. Prior year tax increment payments presently total \$7,316,000 annually (including payments for the South Beach Harbor).

The proposed 1992-93 budget of \$121,933,000 includes 13 projects as follows:

Yerba Buena Center	\$52,866,000
Rincon Point - South Beach	20,188,000
Hunters Point	998,000
India Basin	406,000
Western Addition A-2	5,690,000
South Bayshore	842,000
Hunters Point Shipyard	905,000
South of Market	4,251,000
City-wide Housing	17,183,000
South Beach Harbor	7,117,000
Central Relocation Services	315,000
Economic Development	8,328,000
Center of Arts	<u>2,844,000</u>
Total	\$121,933,000

The Finance Committee recommends reductions of \$143,350 from the Redevelopment Agency. The Finance Committee is also recommending reserving \$3,772,350 which includes; \$113,653 for salary for six clerical positions and \$22,367 in related fringe benefits pending the results of a workload and classification study; \$3,450,000 of previously appropriated but unspent economic development funding for the Western Addition and Hunters Point pending submission to the

Board of Supervisors of an economic development implementation and/or strategic plan; and \$186,330 for the Central Records program pending a report back to the Board of Supervisors of the decision of the Records Management Program Task Force to contract these services out.

EXCLUSIONS

The budget data for the Unified School District and the Community College District are not included in the Finance Committee recommendations on the 1992-93 budget because these budgets, by law, are not subject to either review or action by the Board of Supervisors. Also excluded from its recommendations are Federal Community Development Block Grant funds and various other grant programs. These budgets and programs are all considered by the Board of Supervisors at other times of the year.

ACKNOWLEDGMENTS

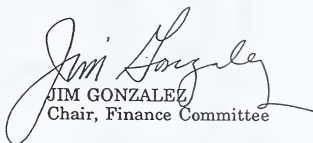
The Chair of the Finance Committee would like to take this opportunity to express his appreciation to Supervisors Carole Migden and Terence Hallinan for their outstanding efforts and long hours devoted in our intensive review of the 1991-92 budget. The Chair would like to commend Supervisor Migden for her sharp and in-depth probing of each Department Head to make certain the every expenditure request was justified and to commend Supervisor Hallinan for his seasoned experience in determining the reasonableness and rationale behind each Departmental request.

The Committee would also like to thank Budget Analyst Harvey Rose, Ken Bruce, Stanton Jones, Debra Newman, Pedro Rodriguez and Wallace Mah & Louie and their staff from the Budget Analyst's Office, Controller Ed Harrington, Chief Assistant Controller John Madden, Susan Maher, and Susan Andrus and their staff from the Controller's Office, the Mayor's Budget Directors Jean Mariani and Teresa Serata and their staff from the Mayor's Office and our Clerk Ms. Gail Johnson, for the long hours and excellent quality work they provided. The legislative assistants to the Committee members also deserve recognition for their hard work. We therefore wish to thank Alice Perez and Hazel Jones from my office, Melissa Barker and Dana Van Gorder from Vice Chair Carole

Migden's office and Jean-Paul Samaha and Barrett Moore from Supervisor Hallinan's office.

BOARD ACTION

At the regular meeting of the Board of Supervisors on July 20, 1992, I will move that the budget, as amended in accordance with the recommendations of the Finance Committee, be adopted.


JIM GONZALEZ
Chair, Finance Committee

Finance Committee Recommended Reductions

	<u>Total Reductions</u>	<u>General Fund Amount</u>
<u>Culture and Recreation</u>		
7 County Education Office	\$ 0	\$ 0
60 Academy of Sciences	0	0
28 Art Commission	0	0
46 War Memorial	2,826	0
61 Fine Arts Museums	4,881	4,881
62 Asian Art Museum	0	0
41 Public Library	75,981	75,981
42 Recreation and Park	71,696	58,196
<u>Public Works, Transportation and Commerce</u>		
90 Public Works	665,513	15,030
27 Airport	2,434,962	0
39 Port	364,325	0
36 Parking and Traffic	259,564	11,593
75 Electricity	42,000	42,000
40 Public Utilities Commission (PUC)	95,406	27,114
49 PUC Light, Heat and Power	0	0
32 Hetch Hetchy Project	178,233	0
47 Water	640,526	0
35 Municipal Railway	308,372	308,372
San Francisco Redevelopment Agency	143,159	11,978
29 City Planning	19,514	19,514
<u>Public Protection</u>		
10 Superior Court	306,409	306,409
15 County Clerk	0	0
11 Municipal Court	1,163,648	1,163,648
6 Sheriff	212,100	212,100
31 Fire	83,806	83,806
38 Police	563,159	563,159
<u>Human Welfare</u>		
26 Commission on Aging	\$55,225	\$55,225
34 Human Rights Commission	0	0
48 Commission on the Status of Women	0	0
45 Social Services	15,700	4,950
<u>Community Health</u>		
83 Public Health Central Office	188,463	188,463
85 Laguna Honda Hospital	1,205,524	1,205,524
86 San Francisco General Hospital	626,056	626,056
87 Community Mental Health Services	166,191	166,191

Finance Committee Recommended Reductions

	<u>Total Reductions</u>	<u>General Fund Amount</u>
<u>General Administration and Finance</u>		
70 Chief Administrative Officer	\$ 0	\$ 0
93 Convention Facilities Management	1,500	0
1 Board of Supervisors	0	0
25 Mayor	0	0
23 Children's Fund	57,186	0
3 City Attorney	17,822	17,822
8 Treasurer - Tax Collector	6,339	6,339
9 Controller	8,130	8,130
91 Purchaser	24,609	24,609
2 Assessor	15,896	15,896
78 Recorder	2,226	2,226
80 Registrar	1,073	1,073
37 Permit Appeals	0	0
65 Rent Arbitration Board	9,105	0
71 Real Estate	29,363	29,363
30 Civil Service	0	0
33 Health Service System	0	0
44 Retirement System	62,904	5,368
<u>Public Protection</u>		
13 Adult Probation	15,095	15,095
12 Juvenile Court	13,984	13,984
63 Law Library	0	0
72 County Agricul. - Wghts & Measures	0	0
74 Medical Examiner/Coroner	1,845	1,845
76 Animal Care and Control	6,095	6,095
79 Public Administrator/Guardian	5,621	5,621
44 District Attorney	161,653	161,653
5 Public Defender	2,385	2,385
97 General City Responsibilities	33,601	33,601
99 Capital Projects	0	0
Total Recommended Reductions	\$10,369,671	\$5,501,295

**RECOMMENDATIONS OF THE FINANCE COMMITTEE
FOR AMENDMENT OF BUDGET ITEMS**

1992-93

July 1992

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Department/Division

13 - Adult Probation

Page No.	Object	Account Title	Position/ Equipment Number	<u>Number</u>		<u>Amount</u>		<u>Savings</u>
				From	To	From	To	
<u>Probation Community Service (320507)</u>								
102	103	EDP Services - EISPC * Relates to Object 231. Pending EIPSC recommendation, reserve the amount of \$2,000.				\$2,000	\$2,000	*
102	109	Other Contractual Reduce to actual 1991-92 expenditure level adjusted by a cost of living factor for 1992-93.				81,705	79,991	\$1,714
102	113	Training * Reduce to 1991-92 budget level adjusted by a cost of living factor for 1992-93. \$1,500 of \$2,420 relates to Object 231. Pending EIPSC recommendation, reserve the amount of \$1,500.				2,920	2,420	500
103	130	Materials & Supplies Reduce to actual 1991-92 expenditure level adjusted by a cost of living factor for 1992-93.				49,068	45,000	4,068
103	231	Equipment Lease * Eliminate overpricing of two computers. Remaining \$71,870 is for a LAN computer system. Pending EIPSC recommendation, reserve the amount of \$71,870				76,670	71,870	4,800

RECOMMENDATIONS OF THE FINANCE COMMITTEE FOR
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Department/Division

13 - Adult Probation

Page No.	Object	Account Title	Position/ Equipment Number	<u>Number</u>		<u>Amount</u>		<u>Savings</u>
				From	To	From	To	
103	318	Building Repair Reduce to actual 1991-92 expenditure level adjusted by a cost of living factor for 1992-93. \$3,900 of \$5,039 relates to Object 231. Pending EIPSC recommendation, reserve the amount of \$3,900.				\$7,354	\$5,039	\$2,315
102	001	Permanent Salaries * The recommended reduction in Permanent Salaries - Misc. is the total of the specific individual position recommendations.				5,366,304	5,364,781	*
105	001	Chief Adult Probation Officer Salary exceeds maximum for position.	8436	1	1	100,418	99,534	884
105	001	Senior Probation Officer Salary exceeds maximum for position.	8442	30	30	1,537,269	1,536,630	639
102	060	Mandatory Fringe Benefits Corresponds to reduction in salaries.				616,131	615,956	175
		Total Recommended Reductions						<u>\$15,095</u>
		Total Recommended Reserves						<u>\$79,270</u>

RECOMMENDATIONS OF THE FINANCE COMMITTEE FOR
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Department/Division

27 - Airport

Page			Position/ Equipment	Number		Amount		
No.	Object	Account Title	Number	From	To	From	To	Savings
<u>Airport Operating Fund (570416)</u>								
228	001	Permanent Salaries - Misc. * The recommended reduction in Permanent Salaries - Misc. is the total of the specific individual position recommendations.				\$42,848,073	\$41,966,928	*
271	001	Senior Clerk Typist	1426	12	9	356,971	267,728	\$89,243
271	001	Accountant	1650	5	4	184,523	147,618	36,905
272	001	Head Accountant To eliminate five positions not sufficiently justified.	1656	1	0	58,196	0	58,196
271	001	Airport Asst. Administrator	A766	1	1	61,717	25,715	36,002
271	001	Terminal Manager	A061	1	1	85,660	35,692	49,968
271	001	Asst. Terminal Manager Reduce salaries to reflect Airport's need of only 5 months of salaries in FY 1992-93 for these new positions.	A062	1	1	68,408	28,503	39,905
273	001	Collection Supervisor To eliminate funding for a required position now being performed by another classification.	4366	1	1	44,109	0	44,109
277	001	Salary Savings To increase salary savings based on the Department's experience.	9993			(2,301,572)	(2,828,389)	526,817
228	020	Temporary Salaries Reduce to 1991-92 budget levels adjusted for Salary Standardization.				1,138,150	707,730	430,420
228	060	Mandatory Fringe Benefits Corresponds to reduction in salaries.				9,344,020	9,012,194	331,826
228	105	DP/WP Professional Services To reduce budget to FY 1991-92 level.				174,500	135,100	39,400

RECOMMENDATIONS OF THE FINANCE COMMITTEE FOR
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Department/Division

27 - Airport

Page No.	Object	Account Title	Position/ Equipment	Number		Amount		Savings
			Number	From	To	From	To	
228	109	Other Contractual Services Free luggage cost usage did not increase as much as anticipated during FY 1991-92.				\$8,204,945	\$8,104,945	\$100,000
228	111	Use of Employee Cars Reduce to 1991-92 budget level.				5,491	3,675	1,816
228	113	Training Reduce to 1991-92 budget level.				112,820	92,820	20,000
228	144	Membership Dues Reduce to 1991-92 budget level.				90,355	85,000	5,355
229	220	Equipment Purchases * The recommended reduction in equipment is the total of the following specific recommen- dations.				1,281,200	1,181,200	*
304	220	Equipment Not Detailed To reduce equipment expenditures	9999Z			0	(100,000)	100,000
230	400	Debt Service To reduce to most current estimated debt service requirements.				54,045,336	53,545,336	500,000
<u>Ground Transportation (574335)</u>								
250		Reduction Not Detailed To reduce to the Department's current requirements.				715,600	690,600	<u>25,000</u>
Total Recommended Reductions								<u><u>\$2,434,962</u></u>

RECOMMENDATIONS OF THE FINANCE COMMITTEE FOR
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Department/Division

76 - Animal Care & Control

Page			Position/ Equipment	Number		Amount		
No.	Object	Account Title	Number	From	To	From	To	Savings
		<u>Public Pound - EXP (421016)</u>						
207	010	Overtime				37,595	31,500	6,095
		Reduce to 1991-92 budget level adjusted for inflation.						
		Total Recommended Reductions						<u><u>\$6,095</u></u>

RECOMMENDATIONS OF THE FINANCE COMMITTEE
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Department/Division

02 - Assessor

Page No.	Object	Account Title	Position/ Equipment Number	Number From	To	Amount From	To	Savings
<u>Real Property (301507)</u>								
1156	111	Use of Employee Car The recommended reduction in the Use of Employee Cars reflects actual use during 1991-92.				\$71,400	\$64,388	\$7,012
1156	130	Materials and Supplies The recommended reduction of Materials and Supplies reflects actual use during 1991-92 adjusted for inflation.				20,000	17,616	2,384
1156	231	Equipment Lease Purchase * The recommended reduction in equipment is the total of the following specific recommendations.				6,500	0	
1160	231	Copy Machine Rental The recommended reduction in Equipment Lease Purchase would eliminate the proposed lease of a third copier which has not been adequately justified.	02007Z	1	0	6,500	0	6,500
Total Recommended Reductions								\$15,896

RECOMMENDATIONS OF THE FINANCE COMMITTEE
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Department/Division

23 Children's Fund

Page No.	Object	Account Title	Position/ Equipment Number	From	Number To	Amount From	To	Savings
		<u>Mayor's Children's (324376)</u>						
1218	001	Permanent Salaries - Misc. * The recommended reduction in Permanent Salaries - Misc. is the total of the specific individual position recommendations.				\$240,570	\$234,602	*
1223	001	Secretary II Reduce funding for salaries by one month to provide 11 months of funding for proposed new position at Step 1. Proposed new position was not included as an exception to the Interim budget.	1446	1	1	30,220	27,904	\$2,316
1223	001	Assistant to the Mayor III Reduce funding for salaries by one month to provide 11 months of funding for one of the proposed new positions at Step 1. Proposed new position was not included as an exception to the Interim budget.	9786	2	2	95,266	91,614	3,652
1218	060	Mandatory Fringe Benefits Corresponds to reduction in salaries.				31,359	29,867	1,492
1218	109	Other Contractual Services Reserve funds pending a report back to the Finance Committee including identification of contractors and required amount of funding for various new children's programs.				3,519,948	3,519,948	*

RECOMMENDATIONS OF THE FINANCE COMMITTEE
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Department/Division

23 Children's Fund

Page			Position/ Equipment	Number		Amount		
No.	Object	Account Title	Number	From	To	From	To	Savings
<u>Recreation and Park Department (620690)</u>								
1220	001	Permanent Salaries - Misc. * The recommended reduction in Permanent Salaries - Misc. is the total of the specific individual position recommendations.				\$188,340	\$167,881	*
1225	001	Recreation Director Reduce funding for salaries by one month to provide 11 months of funding for proposed new positions at Step 4. Proposed new positions were not included as an exception to the Interim budget.	3284	4	4	139,691	123,548	16,143
1225	001	Recreation Supervisor Reduce funding for salary by one month to provide 11 months of funding for proposed new position at Step 5. Proposed new position was not included as an exception to the Interim budget.	3289	1	1	48,649	44,333	4,316
1220	060	Mandatory Fringe Benefits Corresponds to reduction in salaries.				57,960	52,846	5,114
<u>Department of Public Health -CPHS (735886)</u>								
1221	001	Permanent Salaries - Misc. * The recommended reduction in Permanent Salaries - Misc. is the total of the specific individual position recommendations.				210,508	202,337	*

RECOMMENDATIONS OF THE FINANCE COMMITTEE E
FOR AMENDMENT OF BUDGET ITEMS
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Department/Division

23 Children's Fund

Page No.	Object	Account Title	Position/ Equipment Number	Number		Amount		Savings
				From	To	From	To	
1226	001	Psychiatric Social Worker Reduce funding for salary by one month to provide 11 months of funding for proposed new positions at Step 3. Proposed new positions were not included as an exception to the Interim budget.	2930	2	2	\$97,267	\$89,096	\$8,171
1221	060	Mandatory Fringe Benefits Corresponds to reduction in salaries.				62,702	60,659	2,043
		<u>Department of Public Health - DMSF (731935)</u>						
1222	001	Permanent Salaries - Misc. * The recommended reduction in Permanent Salaries - Misc. is the total of the specific individual position recommendations.				110,106	98,955	*
1228	001	Psychiatric Social Worker Reduce funding for salary by one month to provide 11 months of funding for proposed new positions at Step 5. Proposed new positions were not included in the Interim budget.	2930	2	2	110,106	98,955	11,151
1222	060	Mandatory Fringe Benefits Corresponds to reduction in salaries.				26,402	23,614	2,788
		Total Recommended Reductions						<u>\$57,186</u>
		These reductions cannot be used for other General Fund purposes. Rather, these reductions can only be used to fund other Children's Fund activities.						
		Total Recommended Reserves						<u>\$3,519,948</u>

RECOMMENDATIONS OF THE FINANCE COMMITTEE
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Department/Division

City Attorney

Page No.	Object	Account Title	Position/ Equipment Number	Number		Amount		Savings
				From	To	From	To	
1162	120	Other Services Reduce to 1991-92 budget level adjusted for inflation.				\$58,000	\$53,130	\$4,870
1162	123	Telephone Reduce to 1991-92 budget level, which has not been exceeded by actual usage.				181,000	176,417	4,583
1163	310	Central Shop Reduce to reflect actual current year expenditures.				4,469	2,100	2,369
1163	318	Building Repair There are no charges to this account in 1991-92 to date. Allow \$2,000 for contingencies.				8,000	2,000	6,000
Total Recommended Reduction								<u>\$17,822</u>

RECOMMENDATIONS OF THE FINANCE COMMITTEE FOR
AMENDMENT OF BUDGET ITEMS
1992-93

Department/Division

29 - City Planning

Page			Position/ Equipment	Number		Amount		
No.	Object	Account Title	Number	From	To	From	To	Savings
<u>Plan Program (331504)</u>								
1334	001	Permanent Salaries - Misc. * The recommended reduction in Permanent Salaries - Misc. is the total of the specific individual position recommendations.				\$4,355,643	\$4,353,481	
1350	001	Planner III Reduce to reflect overbudgeting of salary.	5280	11	11	615,121	612,959	\$2,162
1334	060	Mandatory Fringe Benefits Corresponds to reduction in salaries.				1,028,056	1,027,515	541
1334	120	Other Services Reduce to reflect actual Department's needs. Recommended amount still results in an increase of 4% more than 1991-92 budget.				140,840	138,750	2,090
1335	220	Equipment Purchase *The recommended reduction in equipment is the total of the following specific recommendations.				14,001	1,001	
1355	220	Canon NP680 Basic Reader-Printer	29102Z	1	0	10,000	0	10,000
1355	220	35MM Roll Carrier	29103Z	1	0	1,550	0	1,550
1355	220	Various Lens Purchase of new equipment should be delayed until City's fiscal problems are resolved. Department can continue using existing manual records retrieval system.	29105Z	1	0	1,450	0	1,450

RECOMMENDATIONS OF THE FINANCE COMMITTEE FOR
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1992-93

Department/Division

29 - City Planning

Page			Position/ Equipment	Number		Amount		
No.	Object	Account Title	Number	From	To	From	To	Savings
1335	310	Central Shop Maintenance Department has three vehicles but funds requested are for four vehicles. Reduce to reflect three vehicles rather than four vehicles.				\$5,883	\$4,412	\$1,471
1335	316	Central Shop Fuel Department has three vehicles but funds requested are for four vehicles. Reduce to reflect funds for three vehicles rather than four vehicles, and adjust for additional mileage.				2,000	1,750	250
Total Recommended Reductions								\$19,514

RECOMMENDATIONS OF THE FINANCE COMMITTEE FOR
AMENDMENT OF BUDGET ITEMS
1992-93

Department/Division Civil Service Commission

Page			Position/ Equipment	Number		Amount		
No.	Object	Account Title	Number	From	To	From	To	Savings

Examination Services (332023)

1357	201	Programmatic PR				\$184,225	\$184,225	*
		Reserve \$84,000 for Salary Survey pending legislative approval by the Board of Supervisors.						

Total Recommended Reserves

\$84,000

RECOMMENDATIONS OF THE FINANCE COMMITTEE
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1992-93

Department/Division: Commission on Aging

Page			Position/ Equipment	Number		Amount		
No.	Object	Account Title	Number	From	To	From	To	Savings
Senior Citizens Programs Fund (326090)								
663	001	Permanent Salaries-Misc.				\$896,171	\$861,591	*
		* The recommended reduction in Permanent Salaries - Misc. is the total of the specific individual position recommendations.						
676	001	Secretary	1546	1	1	43,515	42,266	\$1,249
676	001	Senior Accountant	1652	1	1	44,914	44,527	387
676	001	Sr. Admin. Analyst	1823	1	1	50,079	47,894	2,185
676	001	Sr. Mgmt Analyst	1844	1	1	58,698	57,660	1,038
676	001	Nutritionist	2846	2	2	113,819	103,223	10,596
676	001	Deputy Director	2985	1	1	67,390	66,524	866
		Salaries adjusted to correct pay scale level. Funding for the Director position was budgeted at the top step per the recommendation of the Civil Service Commission that the COA have flexibility to fill the Director position at the top step. The Deputy Director position is adjusted to the current actual salary level.						
676	001	Salary Savings	9993			(53,070)	(71,329)	18,259
		Increase salary saving rate to FY 91-92 level. The Mayor's budget reflects a 14.3 percent decrease in salary savings.						
663	060	Mandatory Fringe				217,470	208,825	8,645
		Corresponds to reduction in salaries.						
664	231	Equipment Lease/Purchase				6,000	0	*
		*The recommended reduction in equipment for the Commission on Aging is the total of the following specific recommendations.						
678	231	Computer	26001Z	1	0	4,000	0	4,000
678	231	Printer	26002Z	1	0	2,000	0	2,000
		The department has not adequately justified the purchase of computer equipment.						

RECOMMENDATIONS OF THE FINANCE COMMITTEE
FOR AMENDMENT OF BUDGET ITEMS
1992-93

Department/Division: Commission on Aging

Page No.	Object	Account Title	Position/ Equipment Number	Number		Amount		Savings
				From	To	From	To	
673	231	Equipment Lease/Purchase * The recommended reduction in equipment for Senior Information and Referral is the total of the following specific recommendations.				6,000	0	*
679	231	Computer	26001Z	1	0	4,000	0	4,000
679	231	Printer	26003Z	1	0	2,000	0	2,000
		The department has not adequately justified the purchase of computer equipment.						
								<u>\$55,225</u>
Total Recommended Reductions								

RECOMMENDATIONS OF THE FINANCE COMMITTEE
FOR AMENDMENT OF BUDGET ITEMS
1992-93

Department **87 - Community Mental Health**

Page No.	Object	Account Title	Position/ Equipment Number	Number		Amount		Savings
				From	To	From	To	
		<u>Forensic Services (441055)</u>						
904	001	Permanent Salaries * The recommended reduction in Permanent Salaries - Misc. is the total of the specific individual position recommendations.				\$17,590,950	\$17,581,793	*
945	001	Senior Psychiatric Technician Reclassification of a Psychiatric Orderly to this classification of a Senior Psychiatric Technician has not been approved by Civil Service which, instead, has recommended a reclassification to a Psychiatric Technician. We recommend that the salary amount in the budget be reduced from a Senior Psychiatric Technician to the salary of the appropriate classification of Psychiatric Technician.	2306	3	3	128,570	119,413	\$9,157
904	005	Permanent Salaries - Nurses * The recommended reduction in Permanent Salaries - Nurses. is the total of the specific individual position recommendations.				6,139,248	6,036,844	*
946	005	Registered Nurse A total of three new positions are requested. Two of these positions are required for increased safety and work-load at County-Jail #3. However, the third new position has not been adequately justified by the Department.	2320	96	95	4,932,810	4,894,275	38,535

RECOMMENDATIONS OF THE FINANCE COMMITTEE
FOR AMENDMENT OF BUDGET ITEMS
1992-93

Department **87 - Community Mental Health**

Page No.	Object	Account Title	Position/ Equipment Number	Number From	To	Amount From	To	Savings
947	005	Clinical Nurse Specialist Reduce to reflect the Department's intended elimination of this position.	2323	11	10	\$722,867	\$658,998	\$63,869
904	060	Mandatory Fringe Benefits Corresponds to reduction in salaries.				5,530,087	5,502,197	27,890
905	130	Materials and Supplies Reduce to 1991-92 Budget level and include a 4.5 percent inflation factor and a 15 percent increase for higher costs of pharmaceuticals.				1,300,000	1,279,263	20,737

RECOMMENDATIONS OF THE FINANCE COMMITTEE
FOR AMENDMENT OF BUDGET ITEMS
1992-93

Department **87 - Community Mental Health**

Page No.	Object	Account Title	Position/ Equipment Number	Number		Amount		Savings
				From	To	From	To	
905	220	Equipment Purchase * The recommended reduction in equipment is the total of the following specific recommendations.				\$48,350	\$45,350	*
956	220	Automobile Reduce to reflect actual price list from the Purchaser.	87005Z	1	1	\$12,000	\$9,000	\$3,000
Subtotal Forensic Services								\$163,188
Children's Program (731943)								
942	001	Permanent Salaries * The recommended reduction in Permanent Salaries - Misc. is the total of the specific individual position recommendations.				3,335,192	3,332,790	*
953	001	Psychiatric Social Worker	2930	23	24	1,102,985	1,156,568	(53,583)
953	001	Senior Psychiatric Social Worker The Civil Service Commission has not considered this upward reclassification. This recommendation would not affect service levels.	2932	4	3	210,173	154,188	55,985
942	060	Mandatory Fringe Benefits Corresponds to reduction in salaries.				844,847	844,246	601
Subtotal Children's Program Reductions* (731943)								\$3,003
Total Recommended Reductions								\$166,191

* Any savings from reduced
expenditures to the Children's
Baseline budget must be preserved for
other services to Children.

RECOMMENDATIONS OF THE FINANCE COMMITTEE
FOR AMENDMENT OF BUDGET ITEMS
1992-93

Department/Division

09 Controller/EDP Administration

Page No.	Object	Account Title	Position/ Equipment Number	Number From	To	Amount From	To	Savings
<u>EDP Administration (315002)</u>								
1194	001	Permanent Salaries - Misc. * The recommended reduction in Permanent Salaries - Misc. is the total of the specific individual position recommendations.				\$9,095,444	\$9,088,940	*
1213	001	Programmer Analyst	1872	15	16	658,756	700,404	(\$41,648)
1213	001	Senior Programmer Analyst Civil Service staff have not recommended this upward reclassification.	1874	28	27	1,436,597	1,388,445	48,152
1194	060	Mandatory Fringe Benefits Corresponds to reduction in salaries.				2,228,480	2,226,854	1,626
Total Recommended Reductions								<u>\$8,130</u>

RECOMMENDATIONS OF THE FINANCE COMMITTEE
FOR AMENDMENT OF BUDGET ITEMS
1992-93

Department/Division 93 - Convention Facilities Management

Page			Position/ Equipment	Number		Amount		
No.	Object	Account Title	Number	From	To	From	To	Savings
<u>Convention Facilities Management (421131)</u>								
1133	106	DP/WP Equip. Maint. The recommended reduction in the Equipment Maintenance reflects actual use during 1991-92 adjusted for inflation.				\$1,000	\$500	\$500
1134	310	Central Shop The recommended reduction in Central Shop reflects actual use during 1991-92 adjusted for inflation.				4,578	3,578	1,000
Total Recommended Reductions								<u><u>\$1,500</u></u>

RECOMMENDATIONS OF THE FINANCE COMMITTEE
FOR
AMENDMENT OF BUDGET ITEMS

Department/Division

04 District Attorney

Page			Position/ Equipment	Number		Amount		
No.	Object	Account Title	Number	From	To	From	To	Savings
Prosecution - G/F (303271)								
7	001	Permanent Salaries * The recommended reduction in Permanent Salaries - Misc. is the total of the specific individual position recommendations.				\$15,835,807	\$15,798,307	*
20	001	Clerk Typist Salary is over maximum rate for position.	1424	6	6	182,279	182,038	\$241
20	001	Court Clerk Salary is over maximum rate for position.	8113	2	2	102,703	100,503	2,200
20	001	Court Assistant Eliminate one new position that is not adequately justified.	0589	1	0	35,059	0	35,059
7	060	Mandatory Fringe Benefits Corresponds to reduction in salaries.				3,406,159	3,398,093	8,066
7	102	Professional Services-Prop J Reduce to 1991-92 budget level adjusted for inflation.				119,593	115,202	4,391
7	105	DP/WP Professional Services Reduce to actual 1991-92 expenditure level adjusted for inflation.				144,000	133,000	11,000
	109	Other Contractual Services Reduce to actual 1991-92 expenditure level adjusted for inflation.				186,007	174,707	11,300
	111	Use of Employee Autos Reduce to actual 1991-92 expenditure level adjusted for inflation.				1,000	500	500

RECOMMENDATIONS OF THE FINANCE COMMITTEE
FOR
AMENDMENT OF BUDGET ITEMS

Department/Division

04 District Attorney

Page No.	Object	Account Title	Position/ Equipment Number	<u>Number</u>		<u>Amount</u>		Savings
				From	To	From	To	
7	112	Travel Reduce to actual 1991-92 expenditure level adjusted for inflation.				\$1,000	\$750	\$250
7	113	Training Reduce to actual 1991-92 expenditure level adjusted for inflation.				16,379	13,060	3,319
7	120	Other Services Reduce to actual 1991-92 expenditure level adjusted for inflation.				88,149	84,337	3,812
7	123	Telephone Reduce to actual 1991-92 expenditure level adjusted for inflation.				207,388	192,000	15,388
8	130	Materials and Supplies Reduce to actual 1991-92 expenditure level adjusted for inflation.				188,773	180,473	8,300
8	231	Equipment Lease/Purchase * The recommended reduction in equipment is the total of the following specific recommendations.				120,389	82,889	*
23	231	Equipment Not Detailed Eliminate Equipment Not Detailed. * Pending EIPSC approval, reserve the amount of \$37,500 for a Local Area Network (LAN) System which is included in the recommended amount of \$82,889.	9999ZY			37,500	0	37,500
8	304	Medical Service Reduce to actual 1991-92 expenditure level adjusted for inflation.				65,550	57,000	8,550

RECOMMENDATIONS OF THE FINANCE COMMITTEE
FOR
AMENDMENT OF BUDGET ITEMS

Department/Division

04 District Attorney

Page No.	Object	Account Title	Position/ Equipment Number	Number		Amount		Savings
				From	To	From	To	
8	351	City Mail Service Reduce to actual 1991-92 expenditure level adjusted for inflation.				\$190,389	\$179,612	\$10,777
<u>Work Order Expenditure (303362)</u>								
12	109	Other Contractual Services Reduce to actual 1991-92 expenditure level adjusted for inflation.				9,437	8,437	<u>1,000</u>
Total Recommended Reductions								<u>\$161,653</u>
Total Recommended Reserves								<u>\$37,500</u>

RECOMMENDATIONS OF THE FINANCE COMMITTEE FOR
AMENDMENT OF BUDGET ITEMS
1992-93

Department/Division

75 Electricity

Page		Object	Account Title	Position/ Equipment	Number		Amount		Savings
No.				Number	From	To	From	To	
<u>DOE Telecommunications Expenditures (425124)</u>									
479	100	Professional Services					\$55,000	\$31,000	\$24,000
		To delete a billing function from being contracted that can be more economically performed in-house.							
479	140	Fixed Charges					23,935	5,935	18,000
		To delay the removal of old City Hall Centrex system cables. The Department agrees that deferral of removing the cables will not adversely affect the City's communications.							
Total Recommended Reductions									\$42,000

RECOMMENDATIONS OF THE FINANCE COMMITTEE FOR
AMENDMENT OF BUDGET ITEMS
1992-93

Department/Division

Fine Arts Museums

Page No.	Object	Account Title	Position/ Equipment	Number		Amount		Savings
			Number	From	To	From	To	
1115	001	Permanent Salaries *The recommended reduction in Permanent Salaries - Misc. is the total of the specific individual position recommendations.				\$2,640,002	\$2,636,097	
1120	001	Curator III	3544	2	2	92,185	83,570	\$8,615
1120	001	Curator II Civil Service Commission staff recommends approval of this upward reclassification and the Civil Service Commission plans to vote on the recommendation in September. We recommend approval and have included 5 biweekly payperiods of salary savings.	3542	0	0	0	8,570	(8,570)
1120	001	Senior Museum Guard	8228	7	6	273,753	205,629	68,124
1120	001	Museum Guard Civil Service Commission staff recommends approval of these five upward reclassifications and the Civil Service Commission plans to vote on recommendation in September. We recommend approval of 4 of the 5 reclassifications. We recommend against the fifth reclassification because the Department has not adequately justified the need for a fifth new Senior Museum Guard.	8226	35	36	1,243,740	1,308,004	(64,264)
1115	060	Mandatory Fringe Benefits Corresponds to reduction in salaries.				\$670,638	\$669,662	\$976
Total Recommended Reductions								<u>\$4,881</u>

RECOMMENDATIONS OF THE FINANCE COMMITTEE FOR
AMENDMENT OF BUDGET ITEMS
1992-93

Department/Division **31 - Fire Department/Emergency Services**

Page			Position/ Equipment	Number		Amount		
No.	Object	Account Title	Number	From	To	From	To	Savings
<u>General Fund (325472)</u>								
114	001	Permanent Salaries - Misc. * The recommended reduction in Permanent Salaries - Misc. is the total of the specific individual position recommendations.				\$3,244,450	\$3,232,517	
128	001	Personnel Clerk	1202	0	1	0	33,758	(\$33,758)
128	001	Senior Personnel Clerk Civil Service Commission has not approved this upward reclassification.	1204	2	1	74,518	39,100	35,418
128	001	Mgmt. Info Specialist II	1818	0	0	0	20,300	(20,300)
128	001	Mgmt. Info Specialist III Civil Service Commission staff recommends approval of this upward reclassification but the Commission will not vote on this action until their Data Processing Classification Survey of over 30 data processing classifications covering approximately 1,000 employees, citywide, is completed in approximately six months. We recommend approval and have included 13 biweekly pay periods of salary savings.	1819	1	1	49,787	24,989	24,798
128	001	Secretary II	1446	2	2	71,349	85,694	(14,345)
128	001	Executive Secretary I Civil Service Commission staff has recommended both of the requested upward reclassifications. The Civil Service Commission will act upon the staff recommendation in September. Therefore we are reducing funding for 5 payperiods for the two recommended reclassifications.	1450	4	4	157,489	142,369	15,120

RECOMMENDATIONS OF THE FINANCE COMMITTEE FOR
AMENDMENT OF BUDGET ITEMS
1992-93

Department/Division

31 - Fire Department/Emergency Services

Page No.	Object	Account Title	Position/ Equipment Number	Number		Amount		Savings
				From	To	From	To	
129	001	Stationary Engineer Reduce to maximum salary at the top step.	7334	3	3	\$146,859	\$141,859	\$5,000
114	002	Permanent Salaries - Uniform * The recommended reduction in Permanent Salaries - Uniform is the total of the specific individual position recommendations.				64,939,364	64,932,921	*
129	002	Captain Reduce to maximum salary at the top step.	H39	2	2	146,339	139,896	6,443
114	012	Holiday Pay * Reserve \$181,678 in Holiday Pay pending Meet and Confer with Firefighters Union on this issue. An around-the-clock presence is not required for the Bureau of Fire Prevention, Support Services, Bureau of Training and Administration units of the Emergency Services Division. Therefore, Holiday Pay (at time and one-half) is not required to ensure full coverage on holidays.				4,525,886	4,525,886	*

RECOMMENDATIONS OF THE FINANCE COMMITTEE FOR
AMENDMENT OF BUDGET ITEMS
1992-93

Department/Division **31 - Fire Department/Emergency Services**

Page			Position/ Equipment	Number		Amount		
No.	Object	Account Title	Number	From	To	From	To	Savings
114	060	Mandatory Fringe Benefits Corresponds to reduction in salaries.				\$46,449,658	\$46,441,755	\$7,903
114	109	Other Contractual Services Reduce to current level of expenditure for discretionary maintenance activities plus new required maintenance activities for 1992-93.				252,313	208,313	44,000
114	111	Use of Employee Cars Reduce to current level of expenditures.				500	100	400

RECOMMENDATIONS OF THE FINANCE COMMITTEE FOR
AMENDMENT OF BUDGET ITEMS
1992-93

Department/Division **31 - Fire Department/Consent Decree**

Page			Position/ Equipment			Amount		
<u>No.</u>	<u>Object</u>	<u>Account Title</u>	<u>Number</u>	<u>From</u>	<u>To</u>	<u>From</u>	<u>To</u>	<u>Savings</u>
<u>General Fund (333203/11901)</u>								
118	001	Permanent Salaries - Misc. * The recommended reduction in Permanent Salaries - Misc. is the total of the specific individual position recommendations.				\$549,467	\$538,965	*
132	001	Personnel Analyst Reduce to maximum salary at the top step.	1242	3	3	154,887	144,385	\$10,502
118	060	Mandatory Fringe Benefits Corresponds to reduction in salaries.				221,226	218,601	<u>2,625</u>
Total Recommended Reductions								<u><u>\$83,806</u></u>
Total Recommended Reserves								\$181,678

RECOMMENDATIONS OF THE FINANCE COMMITTEE FOR
AMENDMENT OF BUDGET ITEMS
1992-93

Department/Division

97 - General City Responsibilities

Page	No.	Object	Account Title	Position/ Equipment Number	Number From	To	Amount From	To	Savings
1514	001	Permanent Salaries * The recommended reduction in Permanent Salaries - Misc. is the total of the specific individual position recommendations.					\$319,540	\$292,659	*
1517	001	Senior Clerk Typist Reduce to reflect actual request by the Employees Assistance Program.		1426	2	1	63,567	36,686	\$26,881
1514	060	Mandatory Fringe Benefits Corresponds to reduction in salaries.					79,603	72,883	6,720
		Total Recommended Reductions							\$33,601

RECOMMENDATIONS OF THE FINANCE COMMITTEE FOR
AMENDMENT OF BUDGET ITEMS
1992-93

Department/Division

32 - Hetch Hetchy

Page			Position/ Equipment	Number		Amount		
No.	Object	Account Title	Number	From	To	From	To	Savings
Water Supply and Power Generation (336016)								
318	001	*Permanent Salaries - Misc. * The recommended reduction in Permanent Salaries - Misc. is the total of the specific individual position recommendations.				\$9,048,011	\$8,976,092	*
327	001	Electrical Engineer To take six months salary savings on a vacant position.	5240	2	2	131,563	98,673	\$32,890
328	001	Powerhouse Operator To reduce pay to the maximum legally possible under salary standardization.	7364	12	12	517,368	506,760	10,608
328	001	Salary Savings To increase salary savings in accordance with the Department's experience.	9993			(569,915)	(598,336)	28,421
318	010	Holiday Pay				121,105	108,995	12,110
318	020	Temporary Salaries To reduce Temporary Salaries and Holiday Pay to calculated needs.				419,357	377,421	41,936
318	060	Mandatory Fringe Benefits Corresponds to reduction in salaries.				2,195,413	2,160,252	35,161
318	113	Training To reduce training funds to the 1991-92 budget level plus \$10,000 for additional training needs.				53,107	46,000	7,107
320	420	City Attorney Services To reduce travel and training funds for City Attorney support of Hetch Hetchy in accordance with the Department's needs for such services.				45,395	35,395	<u>10,000</u>

Total Recommended Reductions

\$178,233

RECOMMENDATIONS OF THE FINANCE COMMITTEE
FOR AMENDMENT OF BUDGET ITEMS
1992-93

Department/Division

34 Human Rights Commission

Page			Position/ Equipment	Number		Amount		
No.	Object	Account Title	Number	From	To	From	To	
<u>Human Rights - Exp (340018)</u>								
681	001	Permanent Salaries				\$1,151,236	\$1,151,236	*
		* The recommended reduction in Permanent Salaries - Misc. is the total of the specific individual position recommendations.						
686	001	Representative, HRC	2996	4	3	206,052	206,052	\$0
		To reflect transfer of this position to the Work Order Fund.						
Total Recommended Reductions								<u>\$0</u>

RECOMMENDATIONS OF THE FINANCE COMMITTEE FOR
AMENDMENT OF BUDGET ITEMS
1992-93

Department/Division

12 Juvenile Probation

Page			Position/ Equipment	Number		Amount		
No.	Object	Account Title	Number	From	To	From	To	Savings
<u>Juvenile Probation Services (319509)</u>								
86	001	Permanent Salaries * The recommended reduction in Permanent Salaries - Misc. is the total of specific individual position recommendations.				\$10,146,757	\$10,137,170	*
94	001	Senior Probation Officer	8442	30	30	1,374,337	1,368,032	6,305
97	001	Senior Clerk Typist (work order)	1426	0	0	5,816	2,534	3,282
		Reduce to reflect overbudgeting of Proposition 'A' positions added back to the budget.						
86	060	Mandatory Fringe Benefits Corresponds to reduction in salaries.				1,344,986	1,342,589	2,397
87	310	Central Shop Reduce to 1991-92 budget level plus an increase for maintenance of older vehicles.				41,721	39,721	2,000
Total Recommended Reductions								\$13,984

RECOMMENDATIONS OF THE FINANCE COMMITTEE
FOR AMENDMENT OF BUDGET ITEMS
1992-93

Department/Division

85 Laguna Honda

Page			Position/ Equipment	Number		Amount		Savings
No.	Object	Account Title	Number	From	To	From	To	
<u>Laguna Honda Hospital Exp. (448274)</u>								
854	001	Permanent Salaries * The recommended reduction in Permanent Salaries - Misc. is the total of the specific individual position recommendations.				\$47,281,797	\$46,367,470	
860	001	Senior Personnel Analyst Positions requested for additional personnel to assist with workload resulting from binding arbitration. Unions elected not to use binding arbitration and this position should be deleted.	1244	2	0	164,670	0	\$164,670
861	001	Storekeeper LHH has assumed staff for work previously performed by the Purchaser. Deletion of this position will result in the Hospital assuming a number of staff equal to that previously provided by the Purchaser.	1934	3	2	95,057	68,382	26,675
861	001	Nursing Assistant Reduce overbudgeting for these positions.	2302	560	560	21,582,377	20,859,395	722,982
854	060	Mandatory Fringe Benefits Corresponds to reduction in salaries.				16,725,911	16,497,329	228,582
854	020	Temporary Salaries Reduce to actual level of Department request				337,071	281,746	55,325

RECOMMENDATIONS OF THE FINANCE COMMITTEE
FOR AMENDMENT OF BUDGET ITEMS
1992-93

Department/Division

85 Laguna Honda

Page No.	Object	Account Title	Position/ Equipment Number	Number		Amount		Savings
				From	To	From	To	
854	100	Professional Services * Pending identification of specific contractors for three contracts for Legal Services (\$35,000), Physical Therapy (\$11,000), and Hearing Officers (\$30,000) including MBE/WBE designations, reserve a total of \$76,000.				\$981,370	\$981,370	*
854	101	Medical Services Contracts Reduce to reflect actual level of Department request.				184,390	177,100	<u>\$7,290</u>
Total Recommended Reductions								<u>\$1,205,524</u>
Total Recommended Reserves								<u>\$76,000</u>

RECOMMENDATIONS OF THE FINANCE COMMITTEE FOR
AMENDMENT OF BUDGET ITEMS
1992-93

Department/Division

74 - Medical Examiner/Coroner

Page No.	Object	Account Title	Position/ Equipment Number	Number From	To	Amount From	To	Savings
199	113	Training Reduce to 1991-92 budget level plus \$1,200 for OSHA safety-related training.				\$5,000	\$3,900	\$1,100
199	123	Telephone Amount based on Department of Electricity estimate plus \$2,400 for cellular phones adjusted for inflation.				20,000	19,255	<u>745</u>
		Total						<u><u>\$1,845</u></u>

RECOMMENDATIONS OF THE FINANCE COMMITTEE FOR
AMENDMENT OF BUDGET ITEMS
1992-93

Department/Division

11 - Municipal Court

Page			Position/ Equipment	Number		Amount		
No.	Object	Account Title	Number	From	To	From	To	Savings
Municipal Court Services (317016)								
75	001	Permanent Salaries-Misc * The recommended reduction in Permanent Salaries - Misc. is the total of the specific individual position recommendations.				\$13,270,642	\$12,591,324	
80	001	Deputy Clerk Delete this existing vacant position to offset the addition of a new 0293 Interpreter Coordinator. Only one of these positions is justified.	330	91	90	2,617,006	2,587,866	\$29,140
81	001	Principal Accountant Department requested upward reclassification of 1654 Principal Accountant to 273 Assistant Fiscal Officer. Recommendation deletes Principal Accountant position which was left in Department's budget.	1654	1	0	53,930	8,988	44,942
80	001	Traffic Referee Department requested upward reclassification of 3 0250 Traffic Referee positions to 3 Court Commissioner positions. This recommendation deletes the existing Traffic Referee positions which were not deleted in the Department's budget.	250	3	0	217,620	36,270	181,350

RECOMMENDATIONS OF THE FINANCE COMMITTEE FOR
AMENDMENT OF BUDGET ITEMS
1992-93

Department/Division

11 - Municipal Court

Page			Position/ Equipment	Number		Amount		
No.	Object	Account Title	Number	From	To	From	To	Savings
81	001	Salary Savings	9993A			\$0	(\$423,886)	\$423,886
		(1) Increase to 1991-92 actual level of 2.6 percent - (\$345,000). As part of its goals for the Trial Courts Reduction Plan, the Municipal and Superior Court executive positions will be combined. The Courts are currently recruiting for these positions but are unsure of the date of hiring. (2) We also recommend the addition of six months salary savings for the 0210 Clerk of the Municipal Court Position (\$44,886). (3) We also recommend salary savings be increased by an additional \$34,000 in order to achieve full implementation of the Trial Court Coordination Plan.						
75	060	Mandatory Fringe Benefits				3,140,289	2,915,459	224,830
		Corresponds to reductions in salaries (\$169,830). Delete \$55,000 in health benefits that have been double budgeted for Municipal Court Judges.						
75	020	Temporary Salaries				81,033	61,033	20,000
		Reduce request for additional on-call Traffic Referee from 5 days to 3 days per week which is not adequately justified.						

RECOMMENDATIONS OF THE FINANCE COMMITTEE FOR
AMENDMENT OF BUDGET ITEMS
1992-93

Department/Division

11 - Municipal Court

Page No.	Object	Account Title	Position/ Equipment Number	Number		Amount		Savings
				From	To	From	To	
75	100	Professional Services Reduce to actual 1991-92 expenditure level				\$1,978,072	\$1,898,072	\$80,000
75	112	Travel Reduce to 1991-92 budget level adjusted for inflation.				35,250	20,250	15,000
75	113	Training Reduce to 1991-92 budget level adjusted for inflation.				23,675	4,175	19,500
75	120	Other Services Reduce to actual volume of mailed parking violations				668,823	578,823	90,000
Subtotal - Municipal Court Services								\$1,128,648
<u>Computerization Project (317024)</u>								
78	130	Materials and Supplies Reduce by 10 percent to reflect reducing mailing volume.				357,800	322,800	35,000
Subtotal - Computerization Project								\$35,000
Total Recommended Reductions								<u>\$1,163,648</u>

RECOMMENDATIONS OF THE FINANCE COMMITTEE FOR
AMENDMENT OF BUDGET ITEMS
1992-93

Department/Division

35 Municipal Railway

Page No.	Object	Account Title	Position/ Equipment Number	Number From	To	Amount From	To	Savings
<u>Departmental Revenues</u>								
335	6161	MTC Allocated Revenue Municipal Railway will implement an additional bicycle grant program not identified in their current budget.				\$44,007,062	\$44,232,062	\$225,000
<u>Departmental Expenditures</u>								
<u>Muni Operations (560664)</u>								
337	001	Permanent Salaries-Miscellaneous * The recommended reduction in Permanent Salaries - Misc. is the total of the specific individual position recommendations.				58,406,219	58,351,682 *	
352	001	Janitorial Services Asst Supervisor	2719	2	1	76,593	48,548	28,045
353	001	Civil Engineer Associate I The Department concurs with this recommendation to delete two new positions which were incorrectly identified in the Mayor's Budget.	5364	3	2	133,706	107,214	26,492
337	060	Manadatory Fringe Benefits Corresponds to reduction in salaries.				30,424,506	30,410,763	13,743
337	106	DP/WP Maintenance Contracts				54,000	53,000	1,000
337	111	Use of Employee Cars				625	225	400
337	113	Training				91,700	89,450	2,250
337	115	Sewer and Sanitary Service				93,469	92,469	1,000
338	317	DPW Street Repair Reduce to actual 1991-92 expenditure level adjusted for inflation.				97,500	95,500	2,000
339	459	Purchasing The Purchaser has agreed to an offset for salary savings.				435,252	426,810	8,442
Total Recommended Reductions								\$308,372

RECOMMENDATIONS OF THE FINANCE COMMITTEE FOR
AMENDMENT OF BUDGET ITEMS
1992-93

Department/Division **36 - Parking and Traffic Commission**

Page			Position/ Equipment	Number		Amount		
No.	Object	Account Title	Number	From	To	From	To	Savings
General Fund (353250)								
366	001	Permanent Salaries - Misc. * The recommended reduction in Permanent Salaries - Misc. is the total of the specific individual position recommendations.				\$8,655,294	\$8,646,020	*
379	001	Director, Enforcement Reduce to maximum salary at the top step.	A099	1	0	73,719	64,520	\$9,199
379	001	Account Clerk	1630	0	0	0	5,521	(5,521)
379	001	Cashier II Civil Service Commission staff recommends approval of this upward reclassification and the Civil Service Commission plans to vote on the recommendation in September. We recommend approval and have included 5 biweekly payperiods of salary savings.	4321	1	1	29,211	23,615	5,596
366	060	Mandatory Fringe Benefits Corresponds to reduction in salaries.				2,464,857	2,462,538	2,319
Subtotal - Recommended General Fund Reductions								\$11,593

RECOMMENDATIONS OF THE FINANCE COMMITTEE
FOR AMENDMENT OF BUDGET ITEMS
1992-93

Department/Division **96 - Parking and Traffic Commission/Off Street Parking Fund**

Page No.	Object	Account Title	Position/ Equipment Number	From	To	From	To	Savings
<u>Off-Street Parking Fund (353110)</u>								
368	001	Permanent Salaries - Misc. * The recommended reduction in Permanent Salaries - Misc. is the total of the specific individual position recommendations.				\$3,577,481	\$3,403,394	*
381	001	Financial Officer Reduce to maximum salary at the top step.	A098	1	1	68,741	62,953	\$5,788
381	001	Executive Secretary Reduce to maximum salary at the top step.	1452	1	1	43,037	41,830	1,207
381	001	Parking Control Officer Reduce to maximum salary at the top step. Salaries for six positions were budgeted twice.	8214	32	32	1,114,973	947,881	167,092
368	060	Mandatory Fringe Benefits Corresponds to reduction in salaries.				914,613	871,092	43,521
368	106	DP/WP Equipment Maintenance Actual expenditures in 1991-92 through April 1992 total \$545. Department explains that old WANG personal computers will be replaced with new computers. Allow \$2,500 for maintenance of 17 personal computers and 11 printers which should be less in 1992-93.				3,600	2,500	1,100

RECOMMENDATIONS OF THE FINANCE COMMITTEE
FOR AMENDMENT OF BUDGET ITEMS
1992-93

Department/Division **86 - Parking and Traffic Commission/Off Street Parking Fund**

Page No.	Object	Account Title	Position/ Equipment Number	From	To	From	To	Savings
368	112	Travel Allow only one attendee (instead of two) at Institutional and Municipal Parking Congress Annual Conference and California Public Parking Association. Single attendee can disseminate information to other employees.				\$5,000	\$3,185	<u>\$1,815</u>
Subtotal - Recommended Off Street Parking Fund Reductions								\$220,523

RECOMMENDATIONS OF THE FINANCE COMMITTEE
FOR AMENDMENT OF BUDGET ITEMS
1992-93

Department/Division **36 - Parking and Traffic Commission/Road Fund**

Page			Position/ Equipment	Number		Amount		
No.	Object	Account Title	Number	From	To	From	To	Savings
<u>Road Fund (353276)</u>								
371	001	Permanent Salaries - Misc. * The recommended reduction in Permanent Salaries - Misc. is the total of the specific individual position recommendations.				\$3,391,199	\$3,371,880	
384	001	Supervisor Traffic Eng. Reduce to maximum salary at the top step.	5301	1	1	78,788	59,952	\$18,836
384	001	Painter Supervisor Reduce to maximum salary at the top step plus premium for supervision.	7242	2	2	114,259	113,776	483
371	060	Mandatory Fringe Benefits Corresponds to reduction in salaries.				914,430	909,601	4,829
371	106	DP/WP Equipment Maintenance Reduce to current 1991-92 level of expenditure adjusted for inflation.				6,600	4,800	1,800
372	389	Miscellaneous Departments Reduce to amount of department's actual requested need.				6,064	4,564	1,500
Subtotal - Recommended Road Fund Reductions								\$27,448
Total Recommended Reductions								\$259,564

RECOMMENDATIONS OF THE FINANCE COMMITTEE FOR
AMENDMENT OF BUDGET ITEMS
1992-93

Department: 38 Police Commission

Page No.	Object	Account Title	Position/ Equipment Number	Number		Amount		Savings
				From	To	From	To	
145	002	Permanent Salaries-Uniform * The recommended reduction in Permanent Salaries - Uniform is the total of the specific individual position recommendations.				\$88,103,306	\$87,760,022	*
172	002	Salary Savings Reduce Uniform salaries to recalculated amount needed based on current sworn strength and Department estimates of savings for attrition (net of lump sum payments to retirees) and unpaid leave. Sufficient funds remain for funding of one Academy class, as proposed by the Mayor's recommended budget.	9993			(7,885,698)	(8,228,982)	\$343,284
145	060	Mandatory Fringe Benefits Corresponds to reduction in salaries.				51,237,207	51,062,132	175,075
145	070	Other Fringe Benefits The recently negotiated MOU for sworn personnel includes City "pickup" of employee retirement contributions. This reduction will adjust the appropriation for sworn attrition.				2,593,483	2,548,683	44,800
145	109	Other Contractual Services Reserve \$85,300 for further review of new items.				613,675	613,675	*
Total Recommended Reductions								\$563,159
Total Recommended Reserves								\$85,300

RECOMMENDATIONS OF THE FINANCE COMMITTEE FOR
AMENDMENT OF BUDGET ITEMS
1992-93

Department/Division

39 - Port

Page No.	Object	Account Title	Position/ Equipment Number	Number From	To	Amount From	To	Savings
<u>S. F. Harbor Improvement Operating Expenses (360016)</u>								
399	001	Permanent Salaries - Misc. * The recommended reduction in Permanent Salaries - Misc. is the total of the specific individual position recommendations.				\$12,579,237	\$12,478,669	*
405	001	Principal Accountant	1654	3	2	162,396	108,264	54,132
407	001	Electrician To eliminate two requested new positions not sufficiently justified.	7345	18	17	993,729	947,293	46,436
399	010	Overtime Reduce overtime request to minimum amount necessary. The original 1991- 92 budget was \$166,827 for overtime.				408,275	377,654	30,621
399	060	Mandatory Fringe Benefits Corresponds to reduction in salaries.				3,208,485	3,175,017	33,468
399	100	Professional Services * Pending identification of specific contractors including MBE/WBE designations, reserve the amount of \$80,000 - EIR Consultant.				265,500	265,500	*
399	102	Professional Services - Prop J Reduce by \$29,600 for cargo marketing services not sufficiently justified.				1,111,900	1,082,300	29,600
400	112	Travel Reduce travel expenditures to the amount justified. The 1991-92 budget was \$56,161.				83,521	79,261	4,260

RECOMMENDATIONS OF THE FINANCE COMMITTEE FOR
AMENDMENT OF BUDGET ITEMS
1992-93

Department/Division

39 - Port

Page No.	Object	Account Title	Position/ Equipment Number	Number		Amount		Savings	
				From	To	From	To		
400	120	Other Services Reduce expenditures to minimum amount necessary.					\$2,029,091	\$1,980,705	\$48,386
400	129	Entertainment and Advertising Reduce to minimum amount necessary. The 1991-92 budget was \$331,790.					395,240	370,240	25,000
400	130	Materials & Supplies Eliminate materials and supplies not sufficiently justified.					1,149,125	1,091,669	57,456
400	220	Equipment Purchase * The recommended reduction in equipment is the total of the following specific recommendations.					291,724	280,432	*
414	220	Paint Sprayer	39209Y	1	0		6,400	0	6,400
414	220	Outboard Motor	39211Y	1	0		1,900	0	1,900
414	220	Jackhammer	39213Y	1	0		1,083	0	1,083
414	220	Long Shaft Evinrude Eliminate equipment purchases not sufficiently justified.	39224Y	1	0		1,909	0	1,909
400	231	Equipment Lease * The recommended reduction in equipment leases is the total of the following specific recommendations.					108,622	84,948	*

RECOMMENDATIONS OF THE FINANCE COMMITTEE FOR
AMENDMENT OF BUDGET ITEMS
1992-93

Department/Division

39 - Port

Page	No.	Object	Account Title	Position/ Equipment Number	Number		Amount		Savings
					From	To	From	To	
414	231	Personal Computer Workstation		39228Z	1	0	\$3,892	\$0	\$3,892
414	231	Personal Computer 386SX		39229Z	5	4	16,000	12,800	3,200
415	231	Personal Computer		39241Z	4	3	12,007	9,003	3,004
415	231	16" NEC VGA Monitor		39250Z	3	2	4,676	3,118	1,558
415	231	Personal Computer		39253Y	4	2	12,016	6,012	6,004
415	231	Various Computer Software		39257Z	1	1	19,642	17,076	2,566
415	231	Personal Computer		39259Z	1	0	3,450	0	3,450
		Eliminate equipment purchases not sufficiently justified.							
		Total Reductions							\$364,325

RECOMMENDATIONS OF THE FINANCE COMMITTEE FOR
AMENDMENT OF BUDGET ITEMS
1992-93

Department/Division

79 - Public Administrator/Guardian

Page			Position/ Equipment	Number		Amount		
No.	Object	Account Title	Number	From	To	From	To	Savings
Public Administrator (429506)								
218	001	Permanent Salaries - Misc. * The recommended reduction in Permanent Salaries - Misc. is the total of the specific individual position recommendations.				\$1,585,324	\$1,584,275	*
224	001	Clerk Typist	1424	1	1	\$30,339	\$30,223	\$116
224	001	Legal Secretary I	1458	4	4	172,082	171,424	658
224	001	Senior Account Clerk Salaries adjusted to correct pay scale level.	1632	2	2	72,050	71,775	275
218	060	Mandatory Fringe Benefits Corresponds to reduction in salaries.				388,903	388,641	262
219	330	Light Heat and Power These costs are included in the Real Estate Department budget as a result of the City's purchase of the property at 25 Van Ness.				4,310	0	4,310
Total								\$5,621

RECOMMENDATIONS OF THE FINANCE COMMITTEE FOR
AMENDMENT OF BUDGET ITEMS
1992-93

Department/Division

05 - Public Defender

Page			Position/ Equipment	Number		Amount		
No.	Object	Account Title	Number	From	To	From	To	Savings
<u>Criminal Defense (304113)</u>								
25	115	Sewer and Sanitation Reduce to actual 1991-92 expenditure level adjusted for inflation.				\$4,185	\$2,800	\$1,385
26	220	Equipment Purchases Reduce to actual 1991-92 expenditure level adjusted for inflation.				8,000	7,000	1,000
Total Recommended Reductions								<u>\$2,385</u>

**RECOMMENDATIONS OF THE FINANCE COMMITTEE
FOR AMENDMENT OF BUDGET ITEMS
1992-93**

Department: 83—Department of Public Health

Page No.	Object	Account Title	Position/ Equipment Number	Number From ..	To	Amount From	To	Savings
<u>General Fund—441006</u>								
728	001	Permanent Salaries * The recommended reduction in Permanent Salaries - Misc. is the total of the specific individual position recommendations.				\$24,902,380	\$24,840,272	*
827	001	Principal Clerk	1408	3	1	101,101	28,627	\$72,474
827	001	Senior Clerk Typist Civil Service Commission staff does not recommend approval of the upward reclassification for these two positions.	1426	21	23	666,641	720,441	(53,800)
828	001	Junior Management Assistant	1840	1	0	33,554	0	33,554
828	001	Materials and Supplies Supervisor Provides for the reclassification actually recommended by the Civil Service Commission staff.	1924	0	1	0	30,000	(30,000)
827	001	Executive Secretary I Although the Department indicates that one Executive Secretary I is an upgrade, the Department has not identified the old position or provided any explanation for the upgrade.	1450	8	7	308,660	268,780	39,880
728	010	Overtime Adjusts for actual usage and provides for salary standardization. Includes \$11,692 additional funds for inspecting food concessions at every 49er home game.				155,770	144,770	11,000
728	060	Mandatory Fringe Benefits Corresponds to reduction in salaries.				7,036,513	7,020,985	15,528

RECOMMENDATIONS OF THE FINANCE COMMITTEE
FOR AMENDMENT OF BUDGET ITEMS
1992-93

Department:

83—Department of Public Health

Page No.	Object	Account Title	Position/ Equipment Number	Number From	To	Amount From	To	Savings
726	109	Other Contractual Services The Department is requesting an increase for this item of over 40 percent. Reduce to 1991-92 actual usage adjusted for inflation plus an additional amount to contract for the use of a mobile x-ray unit (used to detect Tuberculosis) at \$32,811 and to provide for an additional \$12,124 to relocate the Bureau of Environmental Health.				368,022	341,084	26,938
728	111	Use of employee vehicles Reduce to 1991-92 budget level.				122,686	117,686	5,000
729	112	Travel The Department is requesting an increase for this item of over 20 percent. Reduce to 1991-92 budget level.				27,136	23,574	3,562

RECOMMENDATIONS OF THE FINANCE COMMITTEE
FOR AMENDMENT OF BUDGET ITEMS
1992-93

Department: **83—Department of Public Health**

Page No.	Object	Account Title	Position/ Equipment Number	Number From	To	Amount From	To	Savings
729	120	Other Services This item includes \$38 million for SB 855 expenses and \$280,996 for the regular "Other Services" expenditures for the Department. The Department is requesting an increase for regular "Other Services" of over 30 percent. Reduce the regular Other Services budget by \$14,400 to 1991-92 budget level adjusted for inflation. Our recommendation also provides for lead testing costs of \$51,600.				\$38,280,996	\$38,266,596	\$14,400
130		Materials and Supplies The Department is requesting an increase for this item of over 35 percent. Reduce to 1991-92 actual expenditure levels adjusted for inflation and allowing for a 15 percent increase for pharmaceuticals, \$8,900 for Hepatitis vaccine and \$5,600 for additional medical records. Our recommended reduction also includes \$31,000 for Tuberculosis supplies that are funded by grant funds.				1,662,487	1,626,560	35,927
730	310	Central Shops Central Shops reports that this amount can be reduced to account for the newer cars now in the Department's fleet.				62,744	48,744	<u>14,000</u>
Total Recommended Reductions								<u>\$188,463</u>

RECOMMENDATIONS OF THE FINANCE COMMITTEE FOR
AMENDMENT OF BUDGET ITEMS
1992-93

Department/Division

41 - Public Library

Page No.	Object	Account Title	Position/ Equipment Number	Number		Amount		Savings	
				From	To	From	To		
		<u>General Fund - 615005</u>							
1016	001	Permanent Salaries							
		* The recommended reduction in Permanent Salaries - Misc. is the total of the specific individual position recommendations.					\$10,370,471	\$10,313,927	
1025	001	Secretary	1544	1	1	59,645	55,984	\$3,661	
1025	001	Senior Clerk Typist	1844	1	1	59,683	51,547	8,136	
1026	001	Senior Stationery Engineer	7335	1	1	57,351	51,386	5,965	
		Reduce these positions to maximum salary step.							
1026	001	Librarian Technical Assistant	3618	14	13	589,782	551,000	38,782	
		Although 4 positions were transferred to the Children's baseline budget, there are two new positions requested for 1992-93. The Finance Committee recommends that the new position for periodicals be granted and that the other position be disapproved.							
1026	001	Staff Assistant IV	9740	2	1	43,900	43,900	0	
1026	001	Staff Assistant IV	9740G	0	1	0	0	0	
		The Library indicates that the proposed new position would be funded by the Friends of the Library. However, nonprofit funding is not assured, and the position would become a General Fund cost in 1993-94.							
		Therefore, the Finance Committee recommends to designate this position as a G-Off-Budget position, indicating that the position should be deleted from the 1993-94 budget if outside funding is not available.							

RECOMMENDATIONS OF THE FINANCE COMMITTEE FOR
AMENDMENT OF BUDGET ITEMS
1992-93

Department/Division

41 - Public Library

Page No.	Object	Account Title	Position/ Equipment Number	Number From To	Amount From To	Savings
1016	060	Mandatory Fringe Benefits Corresponds to reduction in salaries.			\$2,676,262 \$2,662,125	\$14,137
1017	330	Light, Heat & Power Reduce to reflect a reduction in Library hours.			151,107 145,807	5,300
Total Recommended Reductions						<u><u>\$75,981</u></u>

RECOMMENDATIONS OF THE FINANCE COMMITTEE FOR
AMENDMENT OF BUDGET ITEMS
1992-93

Department/Division

40 - Public Utilities Commission

Page No.	Object	Account Title	Position/ Equipment Number	Number		Amount		Savings
				From	To	From	To	
<u>PUC - Management Information Services (561183)</u>								
417	001	Permanent Salaries - Misc. * The recommended reduction in Permanent Salaries - Misc. is the total of the specific individual position recommendations.				\$11,462,901	\$11,433,046	*
427	001	Sr. Data Entry Operator To eliminate a vacant position.	1721	2	1	59,709	29,854	\$29,855
417	060	Mandatory Fringe Benefits Corresponds to reduction in salaries.				2,653,740	2,646,187	7,553
417	106	DP/WP Equip. Maintenance To reduce funding to the minimum necessary.				1,172,203	1,134,205	37,998
418	113	Training To reduce training funds to the minimum necessary to maintain proficiencies.				42,910	22,910	20,000
Total Recommended Reductions								\$95,406

RECOMMENDATIONS OF THE FINANCE COMMITTEE FOR
AMENDMENT OF BUDGET ITEMS
1992-93

Department/Division

49 - Public Utilities Commission Light, Heat and Power

Page			Position/ Equipment	Number	Amount		
No.	Object	Account Title	Number	From	To	From	To

Light, Heat and Power (940312)

474	390	Work Order Recovery Light, Heat and Power				\$49,589,527	\$49,589,527	*
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* To reduce amounts budgeted for these costs by other departments to actual amounts recommended by Light, Heat and Power. (These recommended reductions, would be reduced in those Departments' budgets which have budgeted excessive amounts as follows):

Public Administrator-Guardian	\$4,310
DPH - Community Mental Health	<u>988</u>
Total	\$5,298

* In addition to those departments shown above which have overbudgeted Light, Heat and Power in the amount of \$5,298, there are various departments that have underbudgeted for Light, Heat and Power in the amount of \$60,339. Therefore, the amount of Services for Other Departments should not be reduced.

RECOMMENDATIONS OF THE FINANCE COMMITTEE FOR
AMENDMENT OF BUDGET ITEMS
1992-93

Department/Division

90 Department of Public Works

Page			Position/ Equipment		Number	Amount		
No.	Object	Account Title	Number	From	To	From	To	Savings
General Fund (503193) 2129 Street Use Management								
498	010	Overtime - Permanent * The recommended reduction in Overtime is the total of the specific individual position recommendations.				\$13,343	\$9,770	*
604	010	Civil Engineer Assoc. I Reduce to reflect current year use of overtime.	5364A			9,333	5,760	\$3,573
498	969	Mandatory Fringe Benefits Corresponds to reduction in salaries.				180,794	179,993	801
498	303	Real Estate Reduce to 1991-92 budget level adjusted for inflation.				77,633	76,927	706
General Fund (503193) 2145 Earl P. Mills Community Facility								
500	109	Other Contractual Services				32,452	30,452	2,000
500	120	Other Services				23,169	18,169	5,000
500	130	Materials and Supplies Reduce to actual 1991-92 expenditure level adjusted for inflation.				2,589	2,089	500
General Fund (776005) Maintenance and Operation of Buildings								
504	010	Overtime * The recommended reduction in Overtime is the total of the specific individual position recommendations.				72,900	70,900	*
606	010	Stationary Engineer Reduce to reflect current year use of overtime.	7334			20,898	18,898	2,000

**RECOMMENDATIONS OF THE FINANCE COMMITTEE FOR
AMENDMENT OF BUDGET ITEMS
1992-93**

Department/Division

90 Department of Public Works

Page No.	Object	Account Title	Position/ Equipment Number	Number From To	Amount From To	Savings
504	060	Mandatory Fringe Benefits Corresponds to reduction in salaries.			\$714,023 \$713,573	\$450
<u>Special Gas Tax (782011) Street Cleaning and Urban Forestry</u>						
506	109	Other Contractual Services			30,250 29,250	1,000
506	130	Materials and Supplies Reduce to actual 1991-92 expenditure level adjusted for inflation.			347,000 340,345	6,655
<u>Road Fund (784017) Street Maintenance and Repair</u>						
509	010	Overtime * The recommended reduction in Overtime is the total of the specific individual position recommendations.			73,210 43,863	*
610	010	Asphalt Finisher Supervisor I	7220A		45,663 30,663	15,000
610	010	Bridge Tender Reduce to actual 1991-92 expenditure level adjusted for inflation.	7420A		27,547 13,200	14,347
509	060	Mandatory Fringe Benefits Corresponds to reduction in salaries.			531,697 525,117	6,580
<u>Building Inspection (774281) Inspection Services</u>						
511	112	Travel Limit conference attendance to only one staff employee per conference.			18,747 14,747	4,000
512	146	Rental of Property Reduction is due to a delay in renting additional space for BBI.			495,000 445,000	50,000
512	130	Materials and Supplies Reduced to projected 1991-92 expenditure level adjusted for inflation.			104,910 94,910	10,000

RECOMMENDATIONS OF THE FINANCE COMMITTEE FOR
AMENDMENT OF BUDGET ITEMS
1992-93

Department/Division

90 Department of Public Works

Page No.	Object	Account Title	Position/ Equipment Number	Number		Amount		Savings	
				From	To	From	To		
512	220	Equipment Purchase * The recommended reduction in equipment is the total of the following specific recommendations.					\$395,370	\$315,570	*
650	220	Autos W/Comm Devices: MSP	90314Y	8	8		129,600	97,200	\$32,400
650	220	Autos W/Comm Devices: BID	90315Z	12	12		194,400	162,000	32,400
650	220	2-Way Radios for MSP Reduce cost of equipment because Purchaser is buying in volume.	90319Z	20	20		40,000	32,000	8,000
650	220	16MM Reader/Printer Coin-Op Reduce number and cost of equipment units by 20 percent.	90310Z	3	2		21,000	14,000	7,000

Support Services Fund (770024) DPW Support Services

526	112	Travel Limit conference attendance to only one staff employee per conference except for cases of mandatory technical certification.					15,345	13,885	1,460
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Support Services (542712) Support Services

530	129	Entertainment and Promotion Expenditures are reciprocal lunches for visiting review panel participants.					1,050	525	525
530	112	Travel Limit conference attendance to only one staff employee per conference except where staff are participating as conference presenters and panelists.					136,838	94,011	42,827

RECOMMENDATIONS OF THE FINANCE COMMITTEE FOR
AMENDMENT OF BUDGET ITEMS
1992-93

Department/Division

90 Department of Public Works

Page No.	Object	Account Title	Position/ Equipment Number	Number From To	Amount From To	Savings
<u>Interdepartmental Service (543405) ID Service Proj.</u>						
534	001	Permanent Salaries-Misc. * The recommended reduction in permant Salaries-Misc. is the total of the specific individual position recommendations.			\$29,361,397 \$29,361,397	*
619	001	Salary Savings	9993		(3,084,418) (2,941,965)	(\$142,453)
619	001	Position Not Detailed Budget computation exceeds maximum step for these Civil Service positions.	9995		32,445,815 32,303,362	142,453
534	020	Temporary Salaries * The recommended reduction in Temporary Salaries is the total of the specific individual postion recommendations.			2,792,776 2,734,971	*
621	020	Custodian Reduced to reflect reduction in Animal Care and Control work order.	2708		162,487 104,682	57,805
534	060	Mandatory Fringe Benefits Corresponds to reduction in salaries.			7,469,298 7,456,338	12,960

Clean Water Operating Fund(542738) Sanitary Eng.

539	112	Travel Limit conference attendance to only one staff employee per conference except where staff are participating as conference presenters and panelists.			48,174 41,465	6,709
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RECOMMENDATIONS OF THE FINANCE COMMITTEE FOR
AMENDMENT OF BUDGET ITEMS
1992-93

Department/Division

90 Department of Public Works

Page No.	Object	Account Title	Position/ Equipment Number	Number		Amount		Savings
				From	To	From	To	
541	330	Light , Heat & Power Reduce to actual 1991-92 expenditure level adjusted by a cost of living factor for 1992-93.				\$5,266,754	\$5,115,224	\$151,530
539	010	Overtime * The recommended reduction in Overtime is the total of the following specific recommendations.				1,123,895	1,122,121	*
638	010	Sewer Repair Supervisor Reduce to reflect current year use of overtime.	7246			44,954	43,180	1,774
539	060	Mandatory Fringe Benefits Corresponds to reduction in salaries.				4,309,607	4,309,179	428
<u>Clean Water Operating Fund (542761) R&R Treatment</u>								
542	112	Travel Limit conference attendance to only one staff employee per conference except where staff are participating as conference presenters and panelists.				26,646	16,677	9,969
545	220	Equipment Purchase * The recommended reduction in equipment is the total of the following specific recommendations.				10,000	0	*
661	220	Large Screen Projection TV	90759Z	1	0	9,500	0	9,500
661	220	Slide Projection Screen Purchase not justified.	90760Z	1	0	500	0	500

RECOMMENDATIONS OF THE FINANCE COMMITTEE FOR
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1992-93

Department/Division

90 Department of Public Works

Page			Position/ Equipment	Number		Amount		
No.	Object	Account Title	Number	From	To	From	To	Savings
DPW Personnel Fund (542720)								
537	001	Permanent Salaries-Misc * The recommended reduction in Permanent Salaries - Misc. is the total of the specific individual position recommendations.				\$85,997,971	\$85,967,594	*
629	001	Plan Checker - Architectural	6262	2	2	119,223	113,692	\$5,531
630	001	Painter Supervisor I	7242	4	4	228,520	216,526	11,994
631	001	Electronic Instrument Tech.	7336	15	15	996,941	972,095	24,846
631	001	Painter Budget computations exceeded maximum step for these civil service positions.	7346	14	14	798,045	667,586	130,459
632	001	Salary Savings This reduction in the Interdepartmental Service Fund permits a \$17,042 savings to the General Fund.	9993			(8,296,678)	(8,154,225)	(142,453)
537	020	Temporary Salaries * The recommended reduction in Temporary Salaries is the total of the specific individual position recommendations.				3,777,395	3,691,759	*
637	020	Position Savings Reduced to reflect reduction in Animal Care and Control Stationary Engineer work order.	9995			0	(85,636)	85,636

RECOMMENDATIONS OF THE FINANCE COMMITTEE FOR
AMENDMENT OF BUDGET ITEMS
1992-93

Department/Division

90 Department of Public Works

Page			Position/ Equipment	Number		Amount		
<u>No.</u>	<u>Object</u>	<u>Account Title</u>	<u>Number</u>	<u>From</u>	<u>To</u>	<u>From</u>	<u>To</u>	<u>Savings</u>
537	060	Fringe Benefits Corresponds to reduction in salaries.				20,857,426	20,806,325	<u>\$1,101</u>
		Total Reductions						<u>\$665,513</u>
		Total General Fund (503193) 2129 Street Use Management Recommended Reductions						\$5,080
		Total General Fund (503193) Earl P. Mills Community Facility Recommended Reductions						\$7,500
		Total General Fund (776005) Maintenance and Operation of Buildings Recommended Reductions						\$2,450
		Total Gas Tax (782011) Street Cleaning and Urban Forestry Recommended Reductions						\$7,655
		Total Road Fund (784017) Street Maintenance and Repair Recommended Reductions						\$35,927
		Total Building Inspection (774281) Inspection Services Recommended Reductions						\$143,800
		Total Support Services Fund (770024) DPW Support Services Recommended Reductions						\$1,460
		Total Support Services (542712) Project Support Services Recommended Reductions						\$43,352

RECOMMENDATIONS OF THE FINANCE COMMITTEE FOR
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Department/Division

90 Department of Public Works

Page			Position/ Equipment	Number		Amount		
No.	Object	Account Title	Number	From	To	From	To	Savings
		Interdepartmental Service Fund (543405) ID Service Proj. Recommended Reductions						\$70,765
		Total Clean Water Operating Fund (52738) Sanitary Engineering recommended Reductions						\$20,695
		Total Clean Water Operating Fund (542761) R&R Treatment Recommended Reductions						\$19,969
		Total DPW Personnel Fund (542720) Recommended Reductions						\$306,860
		Total Recommended Reductions						<u>\$665,513</u>

RECOMMENDATIONS OF THE FINANCE COMMITTEE
AMENDMENT OF BUDGET ITEMS
1992-93

Department/Division

91 - Purchaser

Page			Position/ Equipment	Number		Amount		
No.	Object	Account Title	Number	From	To	From	To	Savings
MGMT/ADM (540435)								
1486	001	Permanent Salaries - Misc.				\$3,210,692	\$3,191,052	*
1499	001	MIS Specialist	1819	1	1	49,597	40,847	\$8,750
1499	001	Sr. Sys. & Proc. Analyst	1864	1	1	48,983	38,093	10,890
		To reduce position salaries in accordance with the Department's stated needs.						
1486	060	Mandatory Fringe Benefits				739,979	735,010	4,969
		Corresponds to reduction in salaries.						
1500	993	Salary Savings				(161,338)	(169,780)	8,442
1489	390	Interdepartmental Recovery				(1,815,044)	(1,806,602)	(8,442)
		Corresponds to a reduction in work order services performed for Muni. The \$8,442 savings is reflected in Muni's budget.						
Total Recommended Reductions								\$24,609

RECOMMENDATIONS OF THE FINANCE COMMITTEE
FOR AMENDMENT OF BUDGET ITEMS
1992-93

Department/Division

71 Real Estate

Page No.	Object	Account Title	Position/ Equipment Number	Number From	To	Amount From	To	Savings
		Real Estate General - WO Performing (421164)						
1455	001	Permanent Salaries				1,031,055	1,007,565	*
		* The recommended reduction in Permanent Salaries - Misc. is the total of the specific individual position recommendations.						
1459	001	Real Property Officer	4140	7	7	355,088	331,598	23,490
		Reduce to reflect salary left in budget for a position eliminated as a result of Proposition 'A'.						
						244,195	238,322	5,873
1455	060	Mandatory Fringe Benefits						
		Corresponds to reduction in salaries.						
		Total Recommended Reductions						<u><u>\$29,363</u></u>

RECOMMENDATIONS OF THE FINANCE COMMITTEE
FOR AMENDMENT OF BUDGET ITEMS
1992-93

Department/Division

78 Recorder

Page			Position/ Equipment	Number		Amount			
No.	Object	Account Title	Number	From	To	From	To	Savings	
1462	351	City Mail Services Reduce to 1991-92 budget level adjusted for inflation.				\$58,290	\$56,064	\$2,226	
		Total							<u>\$2,226</u>

**RECOMMENDATIONS OF THE FINANCE COMMITTEE FOR
AMENDMENT OF BUDGET ITEMS
1992-93**

Department/Division

42 Recreation and Park Department

Page			<u>Position/ Equipment</u>	<u>Number</u>		<u>Amount</u>		
<u>No.</u>	<u>Object</u>	<u>Account Title</u>	<u>Number</u>	<u>From</u>	<u>To</u>	<u>From</u>	<u>To</u>	<u>Savings</u>
<u>Urban Forestry (364059)</u>								
1037	001	Permanent Salaries - Misc.				\$18,151,739	\$18,105,915	*
		* The recommended reduction in Permanent Salaries - Misc. is the total of the specific individual position recommendations.						
1074	001	Junior Clerk	1402	1	1	33,045	26,439	\$6,606
1074	001	Accountant	1650	1	1	41,432	36,905	4,527
1074	001	Senior Administrative Analyst	1823	1	1	61,720	58,203	3,517
1075	001	Custodial Assistant Supervisor	2716	1	1	34,442	33,382	1,060
1075	001	Golf Program Director	3231	1	1	62,074	61,727	347
1075	001	Assistant Recreation Director	3280	5	5	169,846	154,642	15,204
1076	001	Nursery Specialist	3428	4	4	188,906	181,656	7,250
1077	001	Operating Engineer	7328	3	3	176,911	169,598	7,313
		The proposed adjustments would correct the salary amounts computed for these positions by a total \$45,824.						
1076	001	Senior Animal Keeper	3321	4	3	127,640	127,640	0
		Corrects Position Count						
1037	060	Mandatory Fringe Benefits				4,686,220	4,673,848	12,372
		Corresponds to reduction in salaries.						
		Subtotal						\$58,196

RECOMMENDATIONS OF THE FINANCE COMMITTEE FOR
AMENDMENT OF BUDGET ITEMS
1992-93

Department/Division **42 Recreation and Park Department**

Page			<u>Position/ Equipment</u>	<u>Number</u>		<u>Amount</u>		
No.	Object	Account Title	Number	From	To	From	To	Savings
<u>Candlestick Park (620179)</u>								
1045	220	Equipment Purchase				\$145,800	\$139,800	*
		* The recommended reduction in equipment is the total of the following specific recommendations.						
1100	220	Vehicle 4-door	42061Z	1	1	15,000	9,000	\$6,000
		Reflects Purchaser's price for this item.						

RECOMMENDATIONS OF THE FINANCE COMMITTEE FOR
AMENDMENT OF BUDGET ITEMS
1992-93

Department/Division

42 Recreation and Park Department

Page No.	Object	Account Title	Position/ <u>Equipment</u> Number	Number From To	Amount From To	Savings
<u>Special Rec & Park Revenue Fund (620146)</u>						
1051	109	Other Contractual			\$1,262,587	\$1,255,087
		The Department has received \$80,000 for a shredder that will allow the Department to compost its Park waste and reduce its scavenger fees by an estimated \$7,500 this year and \$15,000 next year.				\$7,500

Total Recommended Reductions

\$71,696

Totals by funding source:

General Fund	\$58,196
Candlestick Park	6,000
Special Revenue Fund	7,500

RECOMMENDATIONS OF THE FINANCE COMMITTEE FOR
AMENDMENT OF BUDGET ITEMS
1992-93

Department/Division: San Francisco Redevelopment Agency

Page No.	Object	Account Title	Position/ Equipment Number	Number From	To	Amount From	To	Savings
		Prior Years Earnings/Savings				\$14,804,000	\$13,928,000	(\$876,000)
		Reduce Revenues to reflect previous year expenditures.						
		Economic Development				7,602,000	6,726,000	876,000
		Reduce Expenditures to reflect previous year expenditures.						
		Permanent Salaries		109	107	7,095,549	7,042,652	*
		* The recommended reduction in Permanent Salaries - Misc. is the total of the specific individual position recommendations.						
		Secretary II		2	1	72,852	36,426	36,426
		Sr Clerk Typist		0.5	0	16,471	0	16,471
		Delete two vacant positions (1.5 FTEs) per Budget Analyst's Management Audit report that recommended deleting eight clerical positions. Each employee has access to own word processor/computer and the Agency has voice mail which reduces the need for clerical help.						
		Manadatory Fringe Benefits				1,194,819	1,184,626	10,193
		Corresponds to reduction in salaries.						
		Clerical Positions				909,223	909,223	*
		* Reserve \$113,653 for salary of six clerical positions for last six months of the fiscal year pending the results of a workload and classification study that will determine which clerical positions should be eliminated and/or reclassified.						

RECOMMENDATIONS OF THE FINANCE COMMITTEE FOR
AMENDMENT OF BUDGET ITEMS
1992-93

Department/Division: San Francisco Redevelopment Agency

Page			Position/ Equipment	Number		Amount		
No.	Object	Account Title	Number	From	To	From	To	Savings
		Mandatory Fringe Benefits				\$178,935	\$178,935	*
		*Reserve \$22,367 for fringe benefits for six clerical positions for the last six months of the fiscal year. Corresponds to the reserve of salaries above.						
		Economic Development				7,602,000	7,602,000	*
		* Reserve \$3,450,000 of previously appropriated but unspent economic development funding for the Western Addition and Hunters Point of the proposed budget of \$6,726,000 pending submission to the Board of Supervisors of an economic development implementation and/or strategic plan expected to be completed in two to six months that will prioritize economic development expenditures.						
		Central Records				223,596	223,596	*
		Reserve \$186,330 or 10 months funding pending a report to the Board of Supervisors of the decision of the Records Management Program Task Force to contract these services out.						

RECOMMENDATIONS OF THE FINANCE COMMITTEE FOR
AMENDMENT OF BUDGET ITEMS
1992-93

Department/Division: San Francisco Redevelopment Agency

Page No.	Object	Account Title	Position/ Equipment	Number		Amount		Savings
			Number	From	To	From	To	
		Temporary Employee & Replacement Costs				\$60,250	\$48,274	\$11,976
		Communication-Telephone				51,100	49,763	1,337
		Communication-Postage & Express				35,000	29,851	5,149
		Travel-Local				7,150	6,009	1,141
		Travel-Out of Town				6,225	5,868	357
		Office Supplies				75,000	66,985	8,015
		Janitorial Supplies				1,500	784	716
		Supplies-						
		Mimeo/Printing/Photography				72,100	60,357	11,743
		Lease						
		Machines/Equipment/Furniture				28,250	15,100	13,150
		Other Costs				23,000	17,765	5,235
		Reduce to actual 1991-92 expenditure levels adjusted by an inflation factor for 1992-93.						
		Purchase						
		Machines/Equipment/Furniture				99,800	78,550	21,250
		The department has not adequately justified \$21,250 of the \$99,000 budgeted for equipment.						
		Total Recommended Reductions						\$143,159
		Total Recommended Reserves						\$3,772,350

RECOMMENDATIONS OF THE FINANCE COMMITTEE
FOR AMENDMENT OF BUDGET ITEMS
1992-93

Department/Division

80 Registrar

Page No.	Object	Account Title	Position/ Equipment Number	Number From To	Amount From To	Savings
1474	106	DP/WP Equipment Maintenance Reduce to 1991-92 projected expenditure level adjusted for inflation and changes in contractual requirements based partially on new equipment acquired in 1991-92.			\$63,978 \$62,905	\$1,073
Total						<u><u>\$1,073</u></u>

RECOMMENDATIONS OF THE FINANCE COMMITTEE
FOR AMENDMENT OF BUDGET ITEMS
1992-93

Department/Division Rent Arbitration Board

Page			Position/ Equipment	Number		Amount		
No.	Object	Account Title	Number	From	To	From	To	Savings
<u>Rent Arbitration Board Fund</u> <u>(404020)</u>								
719	001	Perm Salaries-Misc * The recommended reduction in Permanent Salaries - Misc. is the total of the specific individual position recommendations.				\$893,108	\$885,824	*
722	001	Senior Clerk	1406	1	1	33,455	30,511	\$2,944
722	001	Clerk Typist	1424	1	1	31,078	30,224	854
722	001	Senior Clerk Typist The proposed adjustment would correct the salary amounts computed for these positions by a total \$7,284	1426	2	2	69,623	66,137	3,486
719	060	Mandatory Fringe Corresponds to reduction in salaries.				216,298	214,477	1,821
Total Recommended Reductions								\$9,105

RECOMMENDATIONS OF THE FINANCE COMMITTEE FOR
AMENDMENT OF BUDGET ITEMS
1992-93

Department/Division

44 - Retirement System

Page No.	Object	Account Title	Position/ Equipment Number	Number From To	Amount From To	Savings
<u>Retirement Services (380501)</u>						
1390	001	Permanent Salaries - Misc. * The recommended reduction in Permanent Salaries - Misc. is the total of the specific individual position recommendations.			\$3,054,495 \$3,013,433 *	
1397	001	Salary Savings Increase based on actual salary savings identified during FY 1991-992.	9993		(99,280) (140,342)	41,062
1390	060	Mandatory Fringe Benefits Corresponds to reduction in salaries.			723,764 713,211	10,553
1390	109	Other Contractual Services			178,500 176,500	2,000
1390	120	Other Services			11,900 10,900	1,000
1391	303	Real Estate			3,140 1,889	1,251
1391	350	Reproduction Reduce to 1991-92 budget level adjusted for inflation.			2,898 1,228	1,670

RECOMMENDATIONS OF THE FINANCE COMMITTEE FOR
AMENDMENT OF BUDGET ITEMS
1992-93

Department/Division

44 - Retirement System

Page			Position/ Equipment	Number		Amount		
No.	Object	Account Title	Number	From	To	From	To	Savings
<u>Workers Compensation (380543)</u>								
1383	100	Professional Services * Pending a report from the Department on the progress of the contractor to reduce workers compensation costs, reserve \$100,000 of the total \$825,000 budgeted for this work.				\$905,000	\$905,000	*
1383	130	Materials and Supplies				38,722	35,500	\$3,222
1384	350	Reproduction Reduce to actual 1991-92 budget level adjusted for inflation.				12,292	10,146	2,146
Total Recommended Reductions								\$62,904
Total Recommended Reserves								\$100,000

RECOMMENDATIONS OF THE FINANCE COMMITTEE
FOR AMENDMENT OF BUDGET ITEMS
1992-93

Department/Division

86 San Francisco General Hospital

Page			Position/ Equipment	Number		Amount		
No.	Object	Account Title	Number	From	To	-From	To	Savings
Emergency Hosp - Exp(443010)								
873	001	Permanent Salaries * The recommended reduction in Permanent Salaries - Misc. is the total of the specific individual position recommendations.				\$75,539,826	\$75,395,974	
883	001	Clerk Reduce overbudgeting for these positions	1404	51	51	1,555,831	1,489,443	66,388
883	001	Sr. Clerk Typist Position requested for additional personnel to assist with workload resulting from binding arbitration. Unions elected not to use binding arbitration and this position should be deleted.	1426	45	44	1,418,087	1,387,863	30,224
888	001	Health Educator The Hospital received one Health Educator position in 1989-90 for improved compliance with JCAHO accreditation requirements. The Hospital has not adequately justified the need for two additional positions for accreditation purposes. The Hospital states that the Budget Analyst's recommendation to delete one of the two new positions could adversely impact the chances for receiving accreditation approval.	2822	3	2	154,193	107,213	46,980

RECOMMENDATIONS OF THE FINANCE COMMITTEE
FOR AMENDMENT OF BUDGET ITEMS
1992-93

Department/Division

86 San Francisco General Hospital

Page No.	Object	Account Title	Position/ Equipment	Number		Amount		Savings
			Number	From	To	From	To	
884	001	Medical Transcriber	1440	15	15	504,242	510,987	(6,745)
884	001	Secretary II	1446	6	6	201,238	194,233	7,005
		Civil Service Commission staff recommends approval of this upward reclassification and the Civil Service Commission plans to vote on the recommendation in September. We recommend approval and have included 5 biweekly payperiods of salary savings						
873	005	Permanent Salaries - Nurses				\$37,004,676	\$36,760,412	*
		* The recommended reduction in Permanent Salaries - Nurses is the total of the specific individual position recommendations.						
890	005	Registered Nurse	2320	549	549	28,228,183	28,238,483	(\$10,300)
890	005	Clinical Nurse Specialist	2323	20	20	1,465,236	1,451,476	13,760
		Civil Service Commission staff recommends approval of this upward reclassification and the Civil Service Commission plans to vote on the recommendation in September. We recommend approval and have included 5 biweekly payperiods of salary savings						
890	005	Clinical Nurse Specialist	2323	20	20	1,465,236	1,337,970	127,266
		Reduce overbudgeting for these positions						
890	005	Operating Room Nurse	2340	32	32	1,834,885	1,721,347	113,538
		Reduce overbudgeting for these positions						
873	060	Mandatory Fringe Benefits				24,791,359	24,694,329	97,030
		Corresponds to reduction in salaries.						

RECOMMENDATIONS OF THE FINANCE COMMITTEE
FOR AMENDMENT OF BUDGET ITEMS
1992-93

Department/Division

86 San Francisco General Hospital

Page No.	Object	Account Title	Position/ Equipment Number	Number From To	Amount From To	Savings
873	112	Travel Reduce to 1991-92 budget level adjusted by inflation for 1992-93.			\$20,233	\$8,073 \$12,160
873	113	Training Reduce to 1991-92 budget level adjusted by inflation for 1992-93. Our recommendation still provides \$10,000 for training of new business unit staff related to revenue generating programs.			98,942	70,462 28,480
874	144	Membership Dues Reduce to 1991-92 budget level adjusted by inflation for 1992-93.			195,075	94,805 <u>100,270</u>
Total Recommended Reductions						<u><u>\$626,056</u></u>

RECOMMENDATIONS OF THE FINANCE COMMITTEE FOR
AMENDMENT OF BUDGET ITEMS
1992-93

Department/Division

06 - Sheriff

Page			Position/ Equipment	Number		Amount		
No.	Object	Account Title	Number	From	To	From	To	Savings
County Jails - G/F (306589)								
37	100	Professional Services Reduce to actual 1991-92 expenditure level adjusted for inflation.				\$77,656	\$76,656	\$1,000
37	106	DP/WP Equip. Maint Reduce to actual 1991-92 expenditure level adjusted for inflation.				52,882	51,850	1,032
37	102	Prop. J Professional Service Contracts Reduce to actual 1991-92 expenditure level adjusted for inflation.				1,123,859	1,102,787	21,072
37	109	Other Contractual Reduce to actual 1991-92 expenditure level adjusted for inflation.				143,720	142,750	970
37	123	Telephone Reduce to actual 1991-92 expenditure level adjusted for inflation.				152,682	145,070	7,612
38	130	Materials and Supplies Reduce to actual 1991-92 expenditure level adjusted for inflation.				4,640,716	4,607,978	32,738
38	220	Equipment Purchases * The recommended reduction in equipment is the total of the following specific recommendations.				80,000	70,000	*
52	220	Gas Dryers Delete one unneeded Gas Dryer. This results in approval of one of the 2 requested Gas Dryers.	6003Z	2	1	20,000	10,000	\$10,000
38	303	Real Estate Reduce to actual 1991-92 expenditure.				500	0	500

RECOMMENDATIONS OF THE FINANCE COMMITTEE FOR
AMENDMENT OF BUDGET ITEMS
1992-93

Department/Division

06 - Sheriff

Page No.	Object	Account Title	Position/ Equipment Number	Number From To	Amount From To	Savings
38	313	Civil Service Reduce to actual 1991-92 expenditure level adjusted for inflation.			\$2,989	\$500 \$2,489
38	335	Toxic Waste Reduce to actual 1991-92 expenditure level adjusted for inflation.			9,302	1,000 8,302
37	010	Overtime Adjust budget to agree to department's submission of expenditure details.			435,293	373,411 61,882
37	012	Holiday Pay Adjust budget to agree to department's submission of expenditure details.			493,780	446,063 47,717
37	020	Temporary Salaries Adjust budget to agree to department's submission of expenditure details.			224,174	207,388 <u>\$16,786</u>

Total Recommended Reduction

\$212,100

RECOMMENDATIONS OF THE FINANCE COMMITTEE
FOR AMENDMENT OF BUDGET ITEMS
1992-93

Department: 45 Social Services

Page No.	Object	Account Title	Position/ Equipment Number	Number From To	Amount From To	Savings
		<u>Family and Children Services</u>				
		<u>General Fund (640037)</u>				
692	113	Training The recommended reduction would eliminate a duplication in the proposed budget.			\$130,000 \$122,000	\$8,000
692	123	Telephone The recommended reduction of the Telephone budget reflects actual use patterns during FY 1991-92.			1,083,259 1,075,559	7,700
		Total Recommended Reductions				<u>\$15,700</u>

**RECOMMENDATIONS OF THE FINANCE COMMITTEE FOR
AMENDMENT OF BUDGET ITEMS
1992-93**

Department/Division

10 - Superior Court

Page			Position/ Equipment	Number		Amount		
No.	Object	Account Title	Number	From	To	From	To	Savings
<u>Superior Court Services (316083)</u>								
57	001	Permanent Salaries-Misc. * The recommended reduction in Permanent Salaries - Misc. is the total of the specific individual position recommendations.				\$12,287,335	\$12,219,462	
68	001	Mgmt. Info Systems Spec. III	819	4	3	224,660	167,282	\$57,378
67	001	Superior Court Clerk This position is being reclassified downward to meet the goals of the Superior and Municipal Courts Trial Courts Coordination Plan (consolidation of administration positions).	591	64	65	3,220,102	3,267,811	(47,709)
68	001	Salary Savings The Superior Court intends to delete one 0636 Division Chief position to meet the goals of the Superior and Municipal Courts Trial Courts Reduction Plan (consolidation of administrative functions). However, the Superior Court requests that this position be maintained in the 1992-93 budget for staffing flexibility. We recommend that six months of salary savings be taken for the Division Chief position (\$34,204), with the actual position to be deleted in the 1993-94 budget. Additionally increase salary savings by \$24,000 in order to achieve full implementation of the Trial Court Coordination Plan.	9993A			(800,911)	(859,115)	58,204
57	060	Mandatory Fringe Benefits Corresponds to reduction in salaries.				2,935,542	2,918,449	17,093

RECOMMENDATIONS OF THE FINANCE COMMITTEE FOR
AMENDMENT OF BUDGET ITEMS
1992-93

Department/Division

10 - Superior Court

Page No.	Object	Account Title	Position/ Equipment Number	Number From To	Amount From To	Savings
57	109	Other Contractual Services Reduce to actual 1991-92 expenditure level. The amount recommended would provide \$39,600 to be transferred to the Commission on the Status of Women for the Restraining Order Clinic.			511,160 485,682	25,478
57	112	Travel Reduce to 1991-92 budget level adjusted for inflation.			73,419 48,660	24,759
57	113	Training Reduce to only provide funds for implementation of training for the Oracle computer system.			\$3,500 \$3,000	\$500
57	120	Other Services Reduce to actual 1991-92 expenditure level.			303,200 282,970	20,230
58	130	Materials & Supplies Reduce to actual 1991-92 expenditure level.			356,513 326,513	30,000
58	220	Equipment * The recommended reduction in equipment is the total of the following specific recommendations.			263,975 188,975	
72	220	Lateral Files Provide funding for replacement of filing system over two fiscal years.	10004Y		150,000 75,000	75,000

RECOMMENDATIONS OF THE FINANCE COMMITTEE FOR
AMENDMENT OF BUDGET ITEMS
1992-93

Department/Division

10 - Superior Court

Page No.	Object	Account Title	Position/ Equipment Number	Number		Amount		Savings
				From	To	From	To	
58	231	Equipment Lease Reduce \$20,000 of unjustified equipment lease expense.				158,505	138,505	<u>20,000</u>
		Subtotal Superior Court Services						\$280,933
Juvenile Justice Commission (316091)								
61	001	Permanent Salaries-Misc. * The recommended reduction in Permanent Salaries - Misc. is the total of the specific individual position recommendations.				78,573	58,328	*
70	001	Court Assistant, Superior Court The Department has withdrawn its request for this position.	589	1	0	\$20,245	\$0	\$20,245
61	060	Mandatory Fringe Benefits Corresponds to reduction in salaries.				19,748	14,517	<u>5,231</u>
		Subtotal Juvenile Justice Commission						<u>\$25,476</u>
		Total Recommended Reductions						<u><u>\$306,409</u></u>

RECOMMENDATIONS OF THE FINANCE COMMITTEE
FOR AMENDMENT OF BUDGET ITEMS
1992-93

Department/Division

08 Treasurer-Tax Collector

Page			Position/ Equipment	Number		Amount		
No.	Object	Account Title	Number	From	To	From	To	Savings
<u>Administration (558007)</u>								
1172	001	Permanent Salaries * The recommended reduction in Permanent Salaries - Misc. is the total of the specific individual position recommendations.				\$6,221,537	\$6,220,466	*
1180	001	Deputy Tax Administrator Reduce this position to the maximum salary step.	4373	1	1	106,202	105,131	\$1,071
1172	060	Mandatory Fringe Benefits Corresponds to reduction in salaries.				1,598,810	1,598,542	268
1172	111	Use of Employee Cars Reduce to reflect 1991-92 actual expenditures, and includes an increase for additional field audits.				17,700	12,700	5,000
Total Recommended Reductions								<u><u>\$6,339</u></u>

RECOMMENDATIONS OF THE FINANCE COMMITTEE FOR
AMENDMENT OF BUDGET ITEMS
1992-93

Department/Division

46 - War Memorial

Page No.	Object	Account Title	Position/ Equipment Number	Number From To		Amount From To		Savings
General Division - Exp (386029)								
1104	020	Temporary Salaries Reduce to actual 1991-92 expenditure level adjusted by a cost of living factor for 1992-93, and including additional funds previously approved but never expended for a Performing Arts Center Aide for 6.5 pay periods.				\$114,326	\$113,000	\$1,326
1105	220	Equipment Purchase * The recommended reduction in equipment is the total of the following specific recommendations.				16,900	15,400	*
1111	220	Pacific Floor Machine Delete one floor machine from the requested 3 floor machines. This leaves the Department with two replacement floor machines which are used to clean marble floors. The third floor machine is not adequately justified.	46041Z	3	2	4,500	3,000	<u>1,500</u>
Total Recommended Reductions								\$2,826

RECOMMENDATIONS OF THE FINANCE COMMITTEE FOR
AMENDMENT OF BUDGET ITEMS
1992-93

Department/Division

47 - Water Department

Page No.	Object	Account Title	Position/ Equipment Number	Number FromTo		Amount FromTo		Savings
<u>Water Distribution and Quality (387019)</u>								
439	001	Permanent Salaries - Misc. * The recommended reduction in Permanent Salaries - Misc. is the total of the specific individual position recommendations.				\$24,028,295	\$23,951,856	*
456	001	Gardener Eliminate one vacant position to compensate for upward substitutions.	3417	11	10	432,373	393,066	\$39,307
456	001	Management Assistant To eliminate a new position not sufficiently justified.	1842	1	0	37,132	0	37,132
439	060	Mandatory Fringe Benefits Corresponds to reduction in salaries.				5,694,680	5,675,341	19,339
439	105	DP/WP Professional Services To eliminate the proposed implementation of a Water Billing Rate Study (See next recommendation).				25,000	0	25,000
439	109	Other Contractual Services Reduce by \$200,000 to eliminate the Water Rate Billing Study itself (\$100,000) and to reduce other services to the minimum necessary (\$100,000). The Department has not adequately justified the need for such a study.				1,110,523	910,523	200,000
439	112	Travel To reduce travel to minimum essential.				20,256	13,256	7,000

RECOMMENDATIONS OF THE FINANCE COMMITTEE FOR
AMENDMENT OF BUDGET ITEMS
1992-93

Department/Division

47 - Water Department

Page No.	Object	Account Title	Position/ Equipment Number	Number From To	Amount From To	Savings
440	120	Other Current Services To reduce expenditure item not sufficiently justified.			\$1,426,073 \$1,339,939	\$86,134
440	220	Equipment Purchases * The recommended reduction in equipment is the total of the following specific recommendations.			1,467,847 1,241,233	*
466	220	Equipment Not Detailed To reduce equipment procurement to the FY 1991-92 budget level.	9999Z		0 (226,614)	<u>226,614</u>
Total Recommended Reductions						<u><u>\$640,526</u></u>



